

**NOTICE AND AGENDA OF REGULAR PUBLIC MEETING AND EXECUTIVE SESSION
OF THE GOVERNING BOARD
OF FLAGSTAFF JUNIOR ACADEMY & CHILDREN'S HOUSE**

NOTICE

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board of Flagstaff Junior Academy & Children's House will convene a meeting open to the public at the time, date and place indicated. Information regarding agenda items may be reviewed in the office of the Executive Director. The Board may vote to convene in Executive Session, which will not be open to the public, to discuss certain matters, as indicated on the agenda. These matters are marked by an asterisk (*). The Governing Board of the Flagstaff Junior Academy & Children's House may, by motion, recess into executive session to receive legal advice from the Board's attorney(s) on any item contained in this agenda, pursuant to A.R.S. 38-431.03(A)(3), at any time during the meeting. The Governing Board may consider any item below in any order and at any time during the meeting. One or more members of the Governing Board may appear telephonically.

If any disabled person needs any type of accommodation, please notify Hazel Willis at 774.6007 ext. 11 at least seventy-two (72) hours prior to the time scheduled for the meeting. Copies of the Board packet of information (except for any documents which are to be considered in an executive session) are available by contacting Hazel Willis at 774.6007 ext. 11.

Tuesday, January 10, 2012 at 4:30PM at FJA Middle School
2301 N. 4th Street Flagstaff, AZ 86004

AGENDA

- I. Call To Order**
President will call meeting to order
- II. Roll Call of Members**
President taking roll
- III. Presentations/Information/Reports**
Director's Report – Dulcie Ambrose will provide information to the Board, including her mileage report/logs, and website update and analysis.
Business Manager's Report – Hazel Willis will give an update regarding any FJA financial matters, including Gina Austin's transfer.
FJA Board Committee Reports – Strategic Action Plan Committee Report / School Development Committee Report
- IV. Consent Agenda** (All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)
 - 4.1 Approval of Minutes dated November 8, November 15, 2011.
 - 4.2 Approval of FJA November /December 2011 expense vouchers.
 - 4.3 Approval of Children's House November/December 2011 expense vouchers.
 - 4.4 Approval of FJA Payroll cash requirements November/December 2011.
 - 4.5 Approval of ED Reimbursements.
 - 4.6 Approval of Minutes dated September 21, November 7 & 14, 2011 from School Development Committee.
- V. Call To The Public** (Comments regarding matters over which the Board has authority are welcome from the public at this time. A time limit of 3 minutes per person is required due to time constraints. The Board may not discuss or take action on matters raised during the call to the public that are not specifically identified on the agenda. The only action the Board may take as a result of public comment is limited to directing staff to study the matter or scheduling the matter for further consideration at a later Board meeting.)
- VI. Old Business**

Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made.

6.1 Discuss with possible action school development presentation from the ED.

6.2 Discuss with possible action ED's mileage reimbursement.

6.3 Discuss with possible action communication action plan between Board and ED.

VII. New Business (Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made. No action during Executive Session.)

7.1 Discuss with possible action calendar change reflecting Snow Days, No School on December 2, and December 13, 2011.

7.2 Discuss with possible action approval of FJA Financial Policy.

7.3 Discuss with possible action contracting services for a consultant regarding adding high school grades.

7.4 Discuss with possible action FJA policy regarding past employees as board members.

7.5 Discuss with possible action confirming financial information provided to the Board in their monthly board packet from the Business Manager.

7.6 Discuss with possible action Executive Director's Evaluation Committee.

VIII. Adjournment

President adjourns meeting.