**NOTICE AND AGENDA OF REGULAR PUBLIC MEETING AND EXECUTIVE SESSION**

**OF THE GOVERNING BOARD OF**

**FLAGSTAFF JUNIOR ACADEMY & CHILDREN’S HOUSE**

**NOTICE**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board of Flagstaff Junior Academy & Children’s House will convene a meeting open to the public at the time, date and place indicated. Information regarding agenda items may be reviewed in the office of the Executive Director. The Board may vote to convene in Executive Session, which will not be open to the public, to discuss certain matters, as indicated on the agenda. These matters are marked by an asterisk (\*).The Governing Board of the Flagstaff Junior Academy & Children’s House may, by motion, recess into executive session to receive legal advice from the Board’s attorney(s) on any item contained in this agenda, pursuant to A.R.S. 38-431.03(A)(3), at any time during the meeting. The Governing Board may consider any item below in any order and at any time during the meeting. One or more members of the Governing Board may appear telephonically.

If any disabled person needs any type of accommodation, please notify Lori Langan at 774.6007 ext. 202 at least seventy-two (72) hours prior to the time scheduled for the meeting. Copies of the Board packet of information (except for any documents which are to be considered in an executive session) are available by contacting Lori Langan at 774.6007 ext. 202.

Tuesday, January 14th, 2020 5:30 PM at FJA Elementary School

306 W Cedar Avenue, Flagstaff, AZ 86001

**Minutes**

**I. Call To Order**

Mr. Naleski called the meeting to order at 5:34 p.m.

**II. Roll Call of Members**

Mr. Naleski took Roll. Mrs. Suda, Dr. Hiebert, Mr. Leest, and Mrs. O’Donnell were present. Additionally, Mr. Drumm, Mr. Vest and Mrs. Langan were present.

**III. Presentations/Information/Reports**

* + 1. **President’s Report** - The President will provide information to the Board regarding matters pertaining to the FJA Board.

1. Academic Culture – The Academic Advisory Committee will be meeting again soon.
   * 1. **Director’s Report -** The Executive Director will provide information to the Board.
        1. FJA Academic Feature – Mr. Drumm shared info regarding the Healthy Relationships programs and information regarding the board approved curriculum that FJA began about 4 years ago. These curriculums will be starting later this month for the 7th and 8th graders during P.E. classes. This is important curriculum for our students and the parents need to either opt in or opt out for their students participation.
        2. Update on enrollment numbers – Mr. Drumm shared the updated numbers for current enrollment.
        3. Curriculum mapping update – Mr. Drumm shared info about updating the curriculum that is currently being used. This is giving our teachers an opportunity to review the standards and how the standards have evolved over the past few years. This is not an easy process, but we are working through it as this is not something that will happen overnight. We have plans to provide additional clarity at an upcoming staff meeting.
     2. **Business Manager’s Report -** The Business Manager will give an update regarding any FJA financial matters.
        + 1. Profit and Loss – Mrs. Langan shared that we have a target of 58% of goal in both income and expenses. The grants ESSA grants and IDEA Basic grants have finally been Director approved through Grants Management. Mrs. Langan has started the reimbursements process. Some have been accounting system approved and some have been paid. We continue to monitor ADM and have been closely monitoring expenses as a Budget revision will be necessary in April/May.
          2. Balance Sheet – All accounts have been reconciled and we currently have a net income of just over $74K. We do have a payroll running this week and another at the end of January.

**IV.** **Call To The Public** (Comments regarding matters over which the Board has authority are welcome from the public at this time. A time limit of 3 minutes per person is required due to time constraints. The Board may not discuss or take action on matters raised during the call to the public that are not specifically identified on the agenda. The only action the Board may take as a result of public comment is limited to directing staff to study the matter or scheduling the matter for further consideration at a later Board meeting.)

1. N/A

**V.** **Consent Agenda** (All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)

1. Approval of Minutes dated December 17th, 2019

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| --- | --- |
| Mr. Naleski | Aye |
| Mrs. Suda | Seconded |
| Mr. Leest | Aye |
| Dr. Hiebert | Motioned to approved |
| Mrs. O’Donnell | Aye |
| Mr. Paine | Absent |
| Mrs. Foley | Absent |

**VI. Old Business (**Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made.)

1. Discuss long term building projects – Mr. Naleski shared that he has been doing some research on whether there may be a downturn in the economy. Mr. Drumm shared that he will be meeting with Mr. Kuhn next week to sign the Bonito lease for the next school year.

**VII. New Business (** Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made. No action during Executive Session.)

1. Review and or Discuss the rough draft of the FJA 2020-2021 School Calendar. Mr. Drumm shared that we try our best to align our calendar with FUSD’s calendar that was released just before the holiday break. We have a committee of FJA staff that will be meeting tomorrow afternoon to review and potentially revise the calendar.
2. Review and or Discuss with possible action for approval changing the meeting time and date of the Board meetings. – The proposed day and time is to move the meetings to the 1st Wednesdays of the month and moving the meetings up to 4:30 p.m.

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| Mr. Naleski | Made a motion to move the meetings to the first Wednesday of the month beginning at 4:30 p.m. starting with the March 2020 meeting |
| Mrs. Suda | Seconded |
| Mr. Leest | Aye |
| Dr. Hiebert | Aye |
| Mrs. O’Donnell | Aye |
| Mr. Paine | Absent |
| Mrs. Foley | Absent |

1. Executive Session – N/A

**VIII. F.A.I.R. - Future Agenda Item Requests** ( Items requested by the Board Members to be placed on a future Agenda.)

1. FJA calendar ready for board approval
2. Discuss staff input for Executive Director Evaluation.

**IX.** **Adjournment**

Mr. Naleski adjourned the meeting at 6:50 p.m.