**NOTICE AND AGENDA OF REGULAR PUBLIC MEETING AND EXECUTIVE SESSION**

**OF THE GOVERNING BOARD OF**

 **FLAGSTAFF JUNIOR ACADEMY & CHILDREN’S HOUSE**

**NOTICE**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board of Flagstaff Junior Academy & Children’s House will convene a meeting open to the public at the time, date and place indicated. Information regarding agenda items may be reviewed in the office of the Executive Director. The Board may vote to convene in Executive Session, which will not be open to the public, to discuss certain matters, as indicated on the agenda. These matters are marked by an asterisk (\*).The Governing Board of the Flagstaff Junior Academy & Children’s House may, by motion, recess into executive session to receive legal advice from the Board’s attorney(s) on any item contained in this agenda, pursuant to A.R.S. 38-431.03(A)(3), at any time during the meeting. The Governing Board may consider any item below in any order and at any time during the meeting. One or more members of the Governing Board may appear telephonically.

If any disabled person needs any type of accommodation, please notify Lori Langan at 774.6007 ext. 202 at least seventy-two (72) hours prior to the time scheduled for the meeting. Copies of the Board packet of information (except for any documents which are to be considered in an executive session) are available by contacting Lori Langan at 774.6007 ext. 202.

Tuesday, October 13th, 2017 8:30 AM via Conference Call

306 W Cedar Avenue, Flagstaff, AZ 86001

**Minutes**

**I. Call To Order**

Mrs. Mellinger called the meeting to order at 8:34 a.m.

**II. Roll Call of Members**

Mrs. Mellinger and Mr. Firth were present. Additionally, Mr. Drumm and Mrs. Langan were present.

**III. Presentations/Information/Reports**

* + 1. **President’s Report** - The President will provide information to the Board regarding matters pertaining to the FJA Board.

**N/A**

* + 1. **Director’s Report -** The Executive Director will provide information to the Board.

N/A

* + 1. **Business Manager’s Report -** The Business Manager will give an update regarding any FJA financial matters.

N/A

**IV.** **Call To The Public** (Comments regarding matters over which the Board has authority are welcome from the public at this time. A time limit of 3 minutes per person is required due to time constraints. The Board may not discuss or take action on matters raised during the call to the public that are not specifically identified on the agenda. The only action the Board may take as a result of public comment is limited to directing staff to study the matter or scheduling the matter for further consideration at a later Board meeting.)

**V.** **Consent Agenda** (All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)

**VI. Old Business (**Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made.)

**VII. New Business (** Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made. No action during Executive Session.)

1. Review and Discuss with possible action for approval of the FY17 Annual Financial Report. Mrs. Langan asked if there were any questions that the Board Members needed answered. Mr. Firth asked some clarifying questions on where to match up both income and expenses on the P&L and the Annual Financial Report. Mrs. Langan shared that the “Total Income” could be located on page one of both the P&L and the AFR. Additionally, the “Total Expenses” can be located on Page 2 of the AFR and Page 6 of the P&L. Mrs. Langan clarified some increases and decreases in the Expenditure line items. Mrs. Mellinger made a motion to approve FY17 Annual Financial Report. Mr. Firth seconded the motion. Dr. Eadens and Mr. Leest gave their proxy vote to approve the FY17 Annual Financial Report

**VIII.** **Adjournment**

Mrs. Mellinger adjourned the meeting at 8:57 a.m.