**NOTICE AND AGENDA OF REGULAR PUBLIC MEETING AND EXECUTIVE SESSION**

**OF THE GOVERNING BOARD OF**

**FLAGSTAFF JUNIOR ACADEMY & CHILDREN’S HOUSE**

**NOTICE**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board of Flagstaff Junior Academy & Children’s House will convene a meeting open to the public at the time, date and place indicated. Information regarding agenda items may be reviewed in the office of the Executive Director. The Board may vote to convene in Executive Session, which will not be open to the public, to discuss certain matters, as indicated on the agenda. These matters are marked by an asterisk (\*).The Governing Board of the Flagstaff Junior Academy & Children’s House may, by motion, recess into executive session to receive legal advice from the Board’s attorney(s) on any item contained in this agenda, pursuant to A.R.S. 38-431.03(A)(3), at any time during the meeting. The Governing Board may consider any item below in any order and at any time during the meeting. One or more members of the Governing Board may appear telephonically.

If any disabled person needs any type of accommodation, please notify Lori Langan at 774.6007 ext. 202 at least seventy-two (72) hours prior to the time scheduled for the meeting. Copies of the Board packet of information (except for any documents which are to be considered in an executive session) are available by contacting Lori Langan at 774.6007 ext. 202.

Tuesday, October 15th, 2019 5:30 PM at FJA Elementary School

306 W Cedar Avenue, Flagstaff, AZ 86001

**Minutes**

**I. Call To Order**

Mr. Naleski called the meeting to order at 5:30 p.m.

**II. Roll Call of Members**

Mr. Naleski took roll. Dr. Heibert, Mrs. O’Donnell, Mrs. Suda and Mr. Paine were present. Additionally, Mr. Drumm, Mr. Vest and Mrs. Langan were present.

**III. Presentations/Information/Reports**

* + 1. **President’s Report** - The President will provide information to the Board regarding matters pertaining to the FJA Board.

1. Academic Culture – The academic advisory committee meeting has been postponed until 10/24/19 and will update at the next meeting.
   * 1. **Director’s Report -** The Executive Director will provide information to the Board.
        1. FJA Academic Feature – Mr. Drumm shared some great activities that are happening at FJA. Ms. Jackson’s class have been working a project in conjunction with NAU to re-Forrest an area of land that had previously burned. The 7th graders helped to plant 400 trees in this area. This is such a neat project that FJA is participating in which includes hands on as well as data collection related to science. Mrs. Elii Chapman was nominated for Teacher of the week through NAZ TV and they observed her class and did a story on her classroom and some of the activities her class has been working on.
        2. Update on enrollment numbers – Mr. Drumm shared some information on current enrollment numbers. This is something that we continue to stay focused on.
        3. AZ Merit Results – We will be discussing goal setting at the academic culture advisory committee meeting scheduled for October 24th.
     2. **Business Manager’s Report -** The Business Manager will give an update regarding any FJA financial matters.
        + 1. Profit and Loss – Mrs. Langan reviewed the P&L Statement. We should be around 33% of our budget in both income and expenses. It is still early in the year, but we are currently at 25.4% of our income budget and 24.9% of our expense budget. We are continuing to monitor the ADM numbers to determine if we will need to revise the budget in the spring.
          2. Balance Sheet – We are currently sitting at a net income of $17K which is over 600% of our budgeted goal.

**IV.** **Call To The Public** (Comments regarding matters over which the Board has authority are welcome from the public at this time. A time limit of 3 minutes per person is required due to time constraints. The Board may not discuss or take action on matters raised during the call to the public that are not specifically identified on the agenda. The only action the Board may take as a result of public comment is limited to directing staff to study the matter or scheduling the matter for further consideration at a later Board meeting.)

1. N/A

**V.** **Consent Agenda** (All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)

1. Approval of Minutes dated September 10th, 2019 – Mr. Naleski asked if anyone had questions about the minutes.

|  |  |
| --- | --- |
| Mr. Naleski | Aye |
| Mrs. Suda | Aye |
| Mr. Leest | Absent |
| Dr. Heibert | Seconded |
| Mrs. O’Donnell | Aye |
| Mr. Paine | Motioned to approve |
| Mrs. Foley | Absent |

1. Approval of Minutes dated October 2nd, 2019 – Mr. Naleski asked if anyone had questions about the minutes.

|  |  |
| --- | --- |
| Mr. Naleski | Aye |
| Mrs. Suda | Aye |
| Mr. Leest | Absent |
| Dr. Heibert | Motioned to approve |
| Mrs. O’Donnell | Seconded |
| Mr. Paine | Aye |
| Mrs. Foley | Absent |

**VI. Old Business (**Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made.)

1. Discuss long term building projects – Property Review – Mr. Drumm shared that he and Mr. Naleski along with Ms. Susan Weitzman met with a local resident that owns property here in town. They discussed other opportunities for land purchase or rentals here in town.

**VII. New Business (** Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made. No action during Executive Session.)

1. N/A
2. Executive Session – N/A

**VIII.** **Adjournment**

Mr. Naleski adjourned the meeting at 6:28 p.m.