**NOTICE AND AGENDA OF REGULAR PUBLIC MEETING AND EXECUTIVE SESSION**

**OF THE GOVERNING BOARD OF**

**FLAGSTAFF JUNIOR ACADEMY & CHILDREN’S HOUSE**

**NOTICE**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board of Flagstaff Junior Academy & Children’s House will convene a meeting open to the public at the time, date and place indicated. Information regarding agenda items may be reviewed in the office of the Executive Director. The Board may vote to convene in Executive Session, which will not be open to the public, to discuss certain matters, as indicated on the agenda. These matters are marked by an asterisk (\*).The Governing Board of the Flagstaff Junior Academy & Children’s House may, by motion, recess into executive session to receive legal advice from the Board’s attorney(s) on any item contained in this agenda, pursuant to A.R.S. 38-431.03(A)(3), at any time during the meeting. The Governing Board may consider any item below in any order and at any time during the meeting. One or more members of the Governing Board may appear telephonically.

If any disabled person needs any type of accommodation, please notify Lori Langan at 774.6007 ext. 202 at least seventy-two (72) hours prior to the time scheduled for the meeting. Copies of the Board packet of information (except for any documents which are to be considered in an executive session) are available by contacting Lori Langan at 774.6007 ext. 202.

Tuesday, November 12th, 2019 5:30 PM at FJA Elementary School

306 W Cedar Avenue, Flagstaff, AZ 86001

**Minutes**

**I. Call To Order**

Vice President Mrs. Suda called the meeting to order at 5:31 p.m.

**II. Roll Call of Members**

Mrs. Suda took roll. Dr. Hiebert, Mrs. O’Donnell, Mr. Paine and Mr. Naleski were present. Additionally, Mr. Drumm, Mr. Vest and Mrs. Langan were present.

**III. Presentations/Information/Reports**

* + 1. **President’s Report** - The President will provide information to the Board regarding matters pertaining to the FJA Board.

1. Academic Culture – Info included in the Directors report.
   * 1. **Director’s Report -** The Executive Director will provide information to the Board.
        1. FJA Academic Feature – Mr. Drumm shared that this last week the middle school’s fall drama production was Thursday and was the Little Mermaid. The students did a wonderful job. Mr. Drumm also mentioned that Mrs. Suda put together a spread sheet containing the Az merit data from this last spring’s testing results. Thank you to Mrs. Suda. This will allow the teachers to identify areas of opportunity and allow for a more specific target of that opportunity. The plan is to email out that data to the teachers. Mr. Drumm and Mr. Vest met today to discuss how to disseminate the data to the teachers and worked on a plan. Mr. Drumm also shared that he and Mr. Vest also discussed a plan to revise the curriculum that will have the greatest impact on student success. These are a couple of big initiatives that are exciting and will require a lot of time and energy.
        2. Update on enrollment numbers – Mr. Drumm shared the latest data on Enrollment. Our ADM is 280.5. With a total head count of 309.
     2. **Business Manager’s Report -** The Business Manager will give an update regarding any FJA financial matters.
        + 1. Profit and Loss – Mrs. Langan shared that at this point in the year we should be running at approximately 42% of both income and expenses. We are currently running at 31.9% for income and the same for expenses. Mrs. Langan is working on reimbursement requests for grant funding to help continue to offset the proper expenses. Additionally, we should begin to see a lot more fundraising through the end of the year and into the spring for several of the big upcoming field trips.
          2. Balance Sheet - We are currently running at $2,797 of net income.

**IV.** **Call To The Public** (Comments regarding matters over which the Board has authority are welcome from the public at this time. A time limit of 3 minutes per person is required due to time constraints. The Board may not discuss or take action on matters raised during the call to the public that are not specifically identified on the agenda. The only action the Board may take as a result of public comment is limited to directing staff to study the matter or scheduling the matter for further consideration at a later Board meeting.)

1. N/A

**V.** **Consent Agenda** (All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)

1. Approval of Minutes dated October 15th, 2019

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| --- | --- |
| Mr. Naleski | Aye |
| Mrs. Suda | Aye |
| Mr. Leest | Absent |
| Dr. Hiebert | Seconded |
| Mrs. O’Donnell | Aye |
| Mr. Paine | Moved to approve |
| Mrs. Foley | Absent |

**VI. Old Business (**Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made.)

1. Discuss long term building projects – discussion of any new opportunities as well as the survey results. Mr. Drumm shared that he has not heard back from Mr. Kuhn regarding the feasibility study for the Bonito campus. Additionally, Mr. Drumm shared the preliminary results of the survey that was sent out to FJA families as well as an update of potential properties that he and Mr. Naleski visited. Nothing at this time to move forward with.

**VII. New Business (** Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made. No action during Executive Session.)

1. N/A
2. Executive Session – N/A

**VIII. F.A.I.R. - Future Agenda Item Requests** ( Items requested by the Board Members to be placed on a future Agenda.)

**IX.** **Adjournment**

Mr. Naleski adjourned the meeting at 6:24 p.m.