**NOTICE AND AGENDA OF REGULAR PUBLIC MEETING AND EXECUTIVE SESSION**

**OF THE GOVERNING BOARD OF**

**FLAGSTAFF JUNIOR ACADEMY & CHILDREN’S HOUSE**

**NOTICE**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board of Flagstaff Junior Academy & Children’s House will convene a meeting open to the public at the time, date and place indicated. Information regarding agenda items may be reviewed in the office of the Executive Director. The Board may vote to convene in Executive Session, which will not be open to the public, to discuss certain matters, as indicated on the agenda. These matters are marked by an asterisk (\*).The Governing Board of the Flagstaff Junior Academy & Children’s House may, by motion, recess into executive session to receive legal advice from the Board’s attorney(s) on any item contained in this agenda, pursuant to A.R.S. 38-431.03(A)(3), at any time during the meeting. The Governing Board may consider any item below in any order and at any time during the meeting. One or more members of the Governing Board may appear telephonically.

If any disabled person needs any type of accommodation, please notify Chyenne Schmidt at 774.6007 ext. 11 at least seventy-two (72) hours prior to the time scheduled for the meeting. Copies of the Board packet of information (except for any documents which are to be considered in an executive session) are available by contacting Chyenne Schmidt at 774.6007 ext. 11.

Thursday, December11, 2014 5:30 PM at FJA Elementary School

306 West Cedar Avenue, Flagstaff, AZ 86001

**Public Minutes**

**I. Call To Order**

John Doskicz called the meeting to order at 5:32 pm.

**II. Roll Call of Members**

John Doskicz, Todd Firth, and Kirsten Mellinger were present. Thomas Drumm, Chyenne Schmidt and Gina Lanzetta were also present.

**III. Presentations/Information/Reports**

* + 1. **President’s Report** -
       1. Shawn Thomas informed Doskicz of her interest to apply for a board member position. Thomas provided her resume and background, and the Board decided to add an action item to the next board meeting.
    2. **Director’s Report -** 
       1. 2014-2015 Enrollment Closed – Drumm closed enrollment in November. However, a few students have withdrawn since then, and Drumm is considering opening enrollment until the 100th day.
       2. Federal Grant Update – Lanzetta has received grant approval for Title I, Title II, and Race to the Top for the current school year. Lanzetta has not received final approval for IDEA Basic which will be used to offset $39,000 of SPED expenses for the current school year.
       3. Charter Association Business Summit – Drumm and Schmidt attended the summit and learned about facilities financing, special education, equalization, financial framework, and the operational framework.
       4. Arizona Merit – Arizona voted to replace the AIMS test with the Arizona Merit. This test will occur in April 2015, and it is expected to be harder than AIMS. There will be a grace period for schools this year when ADE evaluates the test scores.
       5. Personnel Update – Drumm granted an early contract termination for two of the FJA Middle School salaried teachers. Marty Heilman and Jake McQuaid will be leaving in December, and Drumm expects to replace them with long term substitutes.
       6. Outsourcing Payroll – Drumm has decided to outsource payroll. This will save 10-12 hours per month for Schmidt, and will create a safeguard in case Schmidt is ever not able to process payroll. The payroll quote is a net $90 increase for each pay period.
    3. **Business Manager’s Report -** 
       1. Schmidt provided a current status of FJA financials. At 11/30/14, FJA had a deficit of almost $115,000. This is higher than the deficit last 11/30. FJA will not know the amount of equalization revenue they will be receiving until they learn the student count on the 100th day. After the 100th day, Schmidt will be able to provide the board a revised working budget with adjusted revenue and expenses.
       2. Audit Report for Fiscal Year 2014 – FJA received the audit report for the school year ended June 30, 2014. FJA received an unqualified opinion.

**IV.** **Call To The Public**

There were no public comments.

**V.** **Consent Agenda**

1. Approval of Public Minutes dated October 14, 2014.
2. Approval of Public Minutes dated October 24, 2014.

John Doskicz made a motion to approve both sets of minutes. Todd Firth seconded the motion, and all were in favor.

**VI. Old Business**

There was no old business.

**VII. New Business**

* + 1. Discuss with possible action approving Extracurricular Fees.
       1. Schmidt provided a policy for the board to consider. This policy established extracurricular activity fees and hardship waivers for students. Todd Firth motioned to approve the document as an FJA policy. Doskicz seconded, and all were in favor.
    2. Discuss with possible action approving a Children’s House model for 2015-2016.
       1. Drumm said that he would like to table this item until a future meeting. The board did want to discuss this item and possible solutions. The board discussed a variety of items including classrooms size, student counts, classroom space issues, and staffing costs. Drumm said that he would present this item to the board at a future date.
    3. Executive Session – Special Education Compliance
       1. Doskicz motioned to move into executive session at 7:12. Firth seconded, and all were in favor.
       2. Doskicz motioned to leave executive session at 7:23. Mellinger seconded, and all were in favor.

**VIII.** **Adjournment**

Doskicz motioned to adjourn the meeting at 7:23. Mellinger seconded the motion, and all were in favor.