**NOTICE AND AGENDA OF REGULAR PUBLIC MEETING AND EXECUTIVE SESSION**

**OF THE GOVERNING BOARD OF**

**FLAGSTAFF JUNIOR ACADEMY & CHILDREN’S HOUSE**

**NOTICE**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board of Flagstaff Junior Academy & Children’s House will convene a meeting open to the public at the time, date and place indicated. Information regarding agenda items may be reviewed in the office of the Executive Director. The Board may vote to convene in Executive Session, which will not be open to the public, to discuss certain matters, as indicated on the agenda. These matters are marked by an asterisk (\*).The Governing Board of the Flagstaff Junior Academy & Children’s House may, by motion, recess into executive session to receive legal advice from the Board’s attorney(s) on any item contained in this agenda, pursuant to A.R.S. 38-431.03(A)(3), at any time during the meeting. The Governing Board may consider any item below in any order and at any time during the meeting. One or more members of the Governing Board may appear telephonically.

If any disabled person needs any type of accommodation, please notify Lori Langan at 774.6007 at least seventy-two (72) hours prior to the time scheduled for the meeting. Copies of the Board packet of information (except for any documents which are to be considered in an executive session) are available by contacting Lori Langan at 774.6007.

Tuesday, December 8, 2015 5:30 PM at FJA Middle School Campus

755 N Bonito Street, Flagstaff, AZ 86001

**Minutes**

**I. Call To Order**

Mr. Firth called the meeting to order at 5:37 p.m.

**II. Roll Call of Members**

Mr. Firth took roll and those present were Kirsten Mellinger and Heidi Henderson. Additionally, those present were Thomas Drumm, Sara Martinet, Ben Jeffries and Lori Langan.

**III. Presentations/Information/Reports**

* + 1. **President’s Report** - Nothing to report at this time
    2. **Director’s Report -** The Executive Director will provide information to the Board.
       1. Enrollment update – We are holding steady with the enrollment numbers. We have had a few leave and then be replaced with an enrollment. It’s not uncommon for behavioral students to move schools. We do have some verbal commitments of students that will be starting Jan. 4th, so we will be right around 290. We do not take any more enrollments after the 100th day which falls on this Jan. 21st, 2016. Heidi asked if that was the norm with other charter schools. Mr. Drumm indicated that he was not aware of what other charter schools do. We have had a few students move completely out of town so we did not lose them to other schools.
       2. Shindig update – It is scheduled for Friday the 19th of February and we wanted to extend an invitation to any board members who would like to volunteer to help out. The next meeting is tomorrow, Wednesday December 9th and 4:15 p.m. Heidi asked how we were communicating the meetings, etc. Mr. Drumm shared that it is primarily word of mouth.
       3. Tax Credit Donation update – Have you all as parents received the mailer that went out this week? Many stated that they have. Parents have any opportunity to make an AZ Tax Credit donation. We are trying to educate the FJA community about the Tax credit. We are trying to capitalize on this opportunity and create more of a campaign this year. We have been having more parents and grandparents come in with checks or that have been sent in. Since July 1st we have received over $3400.00 with the majority coming in since October. Mr. Firth shared that we might put some out at the holiday program this Thursday night.
    3. **Business Manager’s Report -** The Business Manager will give an update regarding any FJA financial matters.
       1. Profit and Loss – We are looking pretty solid with where we are at on the budget. Should maintain right around 50% of our budgeted numbers by end of the year. One thing we are keeping any eye on is the supplies expense and budget. May be something we will want to review once we have completed our mid-year order.
       2. Balance sheets – Currently we have a net income of $119,000

**IV.** **Call To The Public** (Comments regarding matters over which the Board has authority are welcome from the public at this time. A time limit of 3 minutes per person is required due to time constraints. The Board may not discuss or take action on matters raised during the call to the public that are not specifically identified on the agenda. The only action the Board may take as a result of public comment is limited to directing staff to study the matter or scheduling the matter for further consideration at a later Board meeting.)

**V.** **Consent Agenda** (All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)

1. Approval of Minutes dated October 13, 2015. – Mr. Firth Made a motion to approve the minutes, Kirsten seconded and all else were in favor.
2. Approval of Minutes dated November 10, 2015. – Ms. Henderson made a motion to approve the minutes, Mr. Firth seconded the motion and all else were in favor.

**VI. Old Business (**Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made.)

1. Discussion with possible action approval of a 5th and 6th grade healthy Sexuality education curriculum. Mr. Jeffries introduced Sydney Tolchinsky who is representing the county and they partner with NFHC. Mr. Jeffries shared that we had discussed previously that Northland Family Help Center would focus on the 7th and 8th grader. He shared that he really likes the curriculum which he has on hand. We may need to look at doing this just as a 6th grade curriculum. It is approved for ages 11 to 17. However, the county does have some curriculum can pulled together so we can support the 5th graders as well. The curriculum would revolve around Healthy bodies and what is happening to their bodies rather than focusing on sexuality. Mr. Firth shared that it might be a good idea to give the parents a chance to say whether or not they wanted their 5th graders to participate in the program. Sydney shared that they parents do have to opt in and they also complete an evaluation.

Mr. Firth asked what the intention is to get the 5th/6th graders this year? Mr. Jeffries shared that yes, that is the intention. The plan is that we need to review the curriculum for that and vote on the approval in January.

**VII. New Business (** Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made. No action during Executive Session.)

1. No New Business to discuss.

**VIII.** **Adjournment**

Mr. Firth made a motion to adjourn the meeting at 6:39 p.m. Kirsten seconded the motion and all else were in favor.