**NOTICE AND AGENDA OF REGULAR PUBLIC MEETING AND EXECUTIVE SESSION**

**OF THE GOVERNING BOARD OF**

 **FLAGSTAFF JUNIOR ACADEMY & CHILDREN’S HOUSE**

**NOTICE**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board of Flagstaff Junior Academy & Children’s House will convene a meeting open to the public at the time, date and place indicated. Information regarding agenda items may be reviewed in the office of the Executive Director. The Board may vote to convene in Executive Session, which will not be open to the public, to discuss certain matters, as indicated on the agenda. These matters are marked by an asterisk (\*).The Governing Board of the Flagstaff Junior Academy & Children’s House may, by motion, recess into executive session to receive legal advice from the Board’s attorney(s) on any item contained in this agenda, pursuant to A.R.S. 38-431.03(A)(3), at any time during the meeting. The Governing Board may consider any item below in any order and at any time during the meeting. One or more members of the Governing Board may appear telephonically.

If any disabled person needs any type of accommodation, please notify Lori Langan at 774.6007 ext. 202 at least seventy-two (72) hours prior to the time scheduled for the meeting. Copies of the Board packet of information (except for any documents which are to be considered in an executive session) are available by contacting Lori Langan at 774.6007 ext. 202.

Tuesday, February 11th, 2020 5:30 PM at FJA Elementary School

306 W Cedar Avenue, Flagstaff, AZ 86001

**Minutes**

**I. Call To Order**

Mr. Naleski called the meeting to order at 5:30 p.m.

**II. Roll Call of Members**

Mr. Naleski took roll, Mrs. O’Donnell and Mr. Paine were present. Additionally, Mr. Drumm, Mr. Vest, and Ms. Candelaria were present.

**III. Presentations/Information/Reports**

* + 1. **President’s Report** - The President will provide information to the Board regarding matters pertaining to the FJA Board.
1. N/A
	* 1. **Director’s Report -** The Executive Director will provide information to the Board.
			1. Guest Matt Haertzen – Mr. Haertzen gave an update on our investment accounts. Mr. Haertzen shared that the market was overall-positive in 2019. We also reviewed FJA’s investment accounts returns at the year-end of 2019 and reviewed the policies previously agreed upon. Mr. Haertzen gave an insight into the 2020 outlook via current/upcoming national and international events
			2. FJA Academic Feature –Mr. Drumm shared FJA teachers are preparing for the AZM2 in April. The spelling bee for 3rd-8th graders. The finalist went on to compete in the county spelling bee. The geography bee and national history day also occurred at the middle school. 14 middle schoolers went on to compete at the national history day competition at NAU. 1 FJA student went on to regionals.
			3. Update on enrollment numbers – Mr. Drumm shared the updated numbers for current enrollment. He also shared that the informational open houses at both campuses had above-average turnouts.
		2. **Business Manager’s Report -** The Business Manager will give an update regarding any FJA financial matters.
			+ 1. Profit and Loss – Mrs. Langan is attending a training out of town and not present to deliver the financials. However, provided an email and a hard copy of both the P&L as well as the Balance sheet.
				2. Balance Sheet – We are currently sitting at a net income of over $55K.

**IV.** **Call To The Public** (Comments regarding matters over which the Board has authority are welcome from the public at this time. A time limit of 3 minutes per person is required due to time constraints. The Board may not discuss or take action on matters raised during the call to the public that are not specifically identified on the agenda. The only action the Board may take as a result of public comment is limited to directing staff to study the matter or scheduling the matter for further consideration at a later Board meeting.)

1. N/A

**V.** **Consent Agenda** (All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)

1. Approval of Minutes dated December 17th, 2019 – Cannot be voted on at this time and hence tabled.

**VI. Old Business (**Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made.)

1. Discuss long term building projects – N/A

**VII. New Business (**Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made. No action during Executive Session.)

1. Review and or Discuss with possible action for approval the FJA 2020-2021 School Calendar.

Mr. Naleski pointed out that FJA’s Fall Break dates are not the same as FUSD’s school calendar. We will look to align it with FUSD’s Fall Break dates. This cannot be voted on at this time and hence tabled. Will be email voted on for board approval.

1. Review and or Discuss with possible action for approval timeline and process for the Executive Director Evaluation.

Mr. Naleski shared that Mr. Drumm will complete a self-evaluation to start a four-week process. A staff evaluation will be emailed out. A board meeting executive board session will complete the process to produce a final, comprehensive evaluation. This cannot be voted on at this time and hence tabled. This will be email voted on for board approval.

1. Executive Session – N/A

**VIII. F.A.I.R. - Future Agenda Item Requests** (Items requested by the Board Members to be placed on a future Agenda.)

1. Teacher Contracts

**IX.** **Adjournment**

Mr. Naleski adjourned the meeting at 6:47 p.m.