**NOTICE AND AGENDA OF REGULAR PUBLIC MEETING AND EXECUTIVE SESSION**

**OF THE GOVERNING BOARD OF**

**FLAGSTAFF JUNIOR ACADEMY & CHILDREN’S HOUSE**

**NOTICE**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board of Flagstaff Junior Academy & Children’s House will convene a meeting open to the public at the time, date and place indicated. Information regarding agenda items may be reviewed in the office of the Executive Director. The Board may vote to convene in Executive Session, which will not be open to the public, to discuss certain matters, as indicated on the agenda. These matters are marked by an asterisk (\*).The Governing Board of the Flagstaff Junior Academy & Children’s House may, by motion, recess into executive session to receive legal advice from the Board’s attorney(s) on any item contained in this agenda, pursuant to A.R.S. 38-431.03(A)(3), at any time during the meeting. The Governing Board may consider any item below in any order and at any time during the meeting. One or more members of the Governing Board may appear telephonically.

If any disabled person needs any type of accommodation, please notify Lori Langan at 774.6007 ext. 202 at least seventy-two (72) hours prior to the time scheduled for the meeting. Copies of the Board packet of information (except for any documents which are to be considered in an executive session) are available by contacting Lori Langan at 774.6007 ext. 202.

Tuesday, February 7, 2017 5:30 PM at FJA Elementary School

306 W Cedar Avenue, Flagstaff, AZ 86001

**Minutes**

**I. Call To Order**

Ms. Henderson called the meeting to order at 5:34 p.m.

**II. Roll Call of Members**

Ms. Henderson took roll. Dr. Eadens, Kirsten Mellinger and Glen Leest were present. Additionally, Gina Lanzetta, Thomas Drumm and Lori Langan were present. Mr. Firth joined the meeting at 5:49 p.m.

**III. Presentations/Information/Reports**

* + 1. **President’s Report** - The President will provide information to the Board regarding matters pertaining to the FJA Board. Mr. Drumm shared that the AZ Charter Schools Association has an event coming up on March 2nd. Mr. Drumm has registered for this event. This is an opportunity to lobby on behalf of Charter Schools and FJA. We are able to invite board members and parents. This is an opportunity to share with legislators our concerns. We would like to share with the board to see if there is anyone else who would like to attend. Mr. Drumm has identified 3 points to share with the legislators. 1. Funding for full day Kindergarten. 2. Would like to advocate for increased teacher salaries. 3. Allocating monies for facilities for Charter Schools. Dr. Eadens suggested that Mr. Drumm put these in order of priorities. Dr. Eadens suggested even having everyone writing a letter. – Heidi Henderson will provide information on BOLT training she attended. Ms. Henderson was able to attend a training last Friday. The first part was related to open meeting law. The agenda should be in plain text and not including any acronyms. Nothing should be overly vague. Website should be clear and easy to find information regarding the Board Meetings.
    2. **Director’s Report -** The Executive Director will provide information to the Board.

1. Enrollment numbers – Mr. Drumm shared enrollment numbers for the 100th day which was this past Friday and our ADM was 286.5. This is the number that we will be paid on for the remainder of the year. We built our budget on an ADM of 280.
2. Shindig Update – We just sent out the save the dates this past week. The Shindig will be held at Coconino Center for the Arts on Friday March 31st, 2017. This is our 4th annual Shindig. We are looking to Board Members to be in attendance and to help spread the word. The Shindig is open to non FJA folks as well, so please help to spread the word. The proceeds are going to be used to help purchase a second van for the school.
3. Possible Van purchase – As you know, we purchased a van last summer. We utilize the van for multiple field trips. Our goal is to have 2 vehicles to transport a whole class. Last week we received an email from the same dealership that sold us the first van. The van we are looking at is a 2014 and about half the cost of what we purchased last July. Mr. Firth and Ms. Henderson asked clarifying questions about the safety of this particular van. Mr. Drumm shared that he would research this before making a purchase.
   * 1. **Business Manager’s Report -** The Business Manager will give an update regarding any FJA financial matters.
        + 1. Profit and Loss – We should be at approximately 67% of both income and expenses. Overall we are at 71% of our budgeted goal in Donations. We are at about 57% in Equalization payments. We always run slightly behind due to the fact that we receive 2 payments in June. As for expenses, we are still keeping an eye on computer services, Lease payments and insurance. These may be items we want to revise this spring.
          2. Balance Sheet – We are running at 102.1% of our budget.

**IV.** **Call To The Public** (Comments regarding matters over which the Board has authority are welcome from the public at this time. A time limit of 3 minutes per person is required due to time constraints. The Board may not discuss or take action on matters raised during the call to the public that are not specifically identified on the agenda. The only action the Board may take as a result of public comment is limited to directing staff to study the matter or scheduling the matter for further consideration at a later Board meeting.)

No public present

**V.** **Consent Agenda** (All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)

1. Approval of Public Minutes dated January 10th, 2017 – Mr. Firth made a motion to approve the minutes from January 10th, 2017. Ms. Henderson seconded the motion and all else were in favor.

**VI. Old Business (**Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made.)

No Old Business to discuss

**VII. New Business (** Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made. No action during Executive Session.)

No New Business to discuss

**VIII.** **Adjournment**

Mr. Firth made a motion to adjourn the meeting at 7:01 p.m. Dr. Eadens seconded the motion and all else were in favor.