**NOTICE AND AGENDA OF REGULAR PUBLIC MEETING AND EXECUTIVE SESSION**

**OF THE GOVERNING BOARD OF**

**FLAGSTAFF JUNIOR ACADEMY & CHILDREN’S HOUSE**

**NOTICE**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board of Flagstaff Junior Academy & Children’s House will convene a meeting open to the public at the time, date and place indicated. Information regarding agenda items may be reviewed in the office of the Executive Director. The Board may vote to convene in Executive Session, which will not be open to the public, to discuss certain matters, as indicated on the agenda. These matters are marked by an asterisk (\*).The Governing Board of the Flagstaff Junior Academy & Children’s House may, by motion, recess into executive session to receive legal advice from the Board’s attorney(s) on any item contained in this agenda, pursuant to A.R.S. 38-431.03(A)(3), at any time during the meeting. The Governing Board may consider any item below in any order and at any time during the meeting. One or more members of the Governing Board may appear telephonically.

If any disabled person needs any type of accommodation, please notify Lori Langan at 774.6007 ext. 202 at least seventy-two (72) hours prior to the time scheduled for the meeting. Copies of the Board packet of information (except for any documents which are to be considered in an executive session) are available by contacting Lori Langan at 774.6007 ext. 202.

Tuesday, March 7, 2017 5:30 PM at FJA Elementary School

306 W Cedar Avenue, Flagstaff, AZ 86001

**Minutes**

**I. Call To Order**

Mr. Firth called the meeting to order at 5:38 p.m.

**II. Roll Call of Members**

Todd Firth took roll and Heidi Henderson, Kirsten Mellinger and Glen Least were present. Additionally, Mr. Drumm, Ms. Lanzetta and Mrs. Langan were present.

**III. Presentations/Information/Reports**

* + 1. **President’s Report** - Mr. Firth asked Mr. Leest to shared the Four Peaks Wealth Management review of the Arizona Community Foundation’s investment recommendations. Four Peaks Wealth Management fees are approximately half of what the Arizona Community Foundation would charge. Mr. Leest provided additional clarification on how the AZ Community Foundation proceeds with Liquidity of Funds and Spending Policy. A phone call has been scheduled for March 21st, 2017 at 12:30 p.m. to vote on which firm we will go with. A request has been made to schedule a board retreat to discuss in depth the investment options. A tentative retreat has been scheduled for Friday April 14th, 2017. More info to follow.
    2. **Director’s Report -** The Executive Director will provide information to the Board.

1. Enrollment numbers – Mr. Drumm shared that our 100 day actual ended with an ADM of 287. We started our lottery this past Friday and completed it this afternoon. The projected numbers look really good. We will have a better idea of numbers at the April meeting. One change that we are making is our K, 1, 2 class now is K and 1. We have spoken with the teachers involved and offered them the opportunity to share any concerns that they might have had. All are supportive.
2. Update on Charters at the Capital – Mr. Drumm shared that he visited the capital last Thursday. The Charter School association put this program together. There were approximately 30 charter schools from across the state in attendance. Governor Ducey was in attendance. A Question was raised about what was going to be done about the teacher shortage in the state and then about increasing teacher salaries. Mr. Ducey referred back to Prop 123 and is a big supporter of Charter Schools. Mr. Drumm also had an opportunity to meet with Sylvia Allen, our rep. She was very receptive and listened to our concerns. He was able to ask about Teacher Salaries and she again referred to prop 123. Mr. Drumm shared that many of these concerns are ones that we will continue to advocate for such as teacher salaries, etc.
3. Update on Van #2 – Mr. Drumm shared that we did purchase the van that we spoke about during the last board meeting.
   * 1. **Business Manager’s Report -** The Business Manager will give an update regarding any FJA financial matters.
        + 1. Profit and Loss – Mrs. Langan shared that we should be at approximately 75% of our income and expenses. Mrs. Langan shared that we are coming to the final date of when our families can give an AZ Tax credit donation. We may want to consider playing the recorded reminder about that to have a final push. Mrs. Langan reached out to Diamond Financial to work on the budget for the next school year. Based on where we are at, we should not need to do a revision of the budget. Mr. Drumm shared that he would ask that this fall the salary schedule be revised for the Teachers. The current salary schedule was approved by the board 3 years ago.
          2. Balance Sheet – We are sitting at 124% of our budgeted number for net income. This is really great since we are only in March. Additionally, as a reminder we will receive two equalization payments in June.

**IV.** **Call To The Public** (Comments regarding matters over which the Board has authority are welcome from the public at this time. A time limit of 3 minutes per person is required due to time constraints. The Board may not discuss or take action on matters raised during the call to the public that are not specifically identified on the agenda. The only action the Board may take as a result of public comment is limited to directing staff to study the matter or scheduling the matter for further consideration at a later Board meeting.)

**V.** **Consent Agenda** (All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)

1. Approval of Public Minutes dated February 7th, 2017. Mr. Firth asked if there were any questions regarding the minutes. Mrs. Mellinger made a motion to approve the minutes. Mrs. Henderson seconded the motion and all else were in favor.

**VI. Old Business (**Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made.)

No Old Business

**VII. New Business (** Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made. No action during Executive Session.)

1. Discuss with possible action for approval – Teacher and Staff Contracts – Mr. Drumm shared that he would like to make the recommendation that we approve the salary increases based on the included spreadsheet and salary schedule. Mr. Drumm shared that he and Ms. Lanzetta have completed all of the evaluations and would like to move forward with approving the contracts and recommended increases. Mr. Firth asked some clarifying questions on a couple of the contracts. Mr. Leest made a motion to approve the contracts as written. Mr. Firth seconded the motion and all else were in favor.

**VIII.** **Adjournment**

Mr. Firth made a motion to adjourn the meeting at 7:15 p.m. Mr. Leest seconded the motion and all else were in favor.