**NOTICE AND AGENDA OF REGULAR PUBLIC MEETING AND EXECUTIVE SESSION**

**OF THE GOVERNING BOARD OF**

 **FLAGSTAFF JUNIOR ACADEMY & CHILDREN’S HOUSE**

**NOTICE**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board of Flagstaff Junior Academy & Children’s House will convene a meeting open to the public at the time, date and place indicated. Information regarding agenda items may be reviewed in the office of the Executive Director. The Board may vote to convene in Executive Session, which will not be open to the public, to discuss certain matters, as indicated on the agenda. These matters are marked by an asterisk (\*).The Governing Board of the Flagstaff Junior Academy & Children’s House may, by motion, recess into executive session to receive legal advice from the Board’s attorney(s) on any item contained in this agenda, pursuant to A.R.S. 38-431.03(A)(3), at any time during the meeting. The Governing Board may consider any item below in any order and at any time during the meeting. One or more members of the Governing Board may appear telephonically.

If any disabled person needs any type of accommodation, please notify Chyenne Schmidt at 774.6007 ext. 11 at least seventy-two (72) hours prior to the time scheduled for the meeting. Copies of the Board packet of information (except for any documents which are to be considered in an executive session) are available by contacting Hazel Willis at 774.6007 ext. 11.

Thursday, April 17, 2014 5:30 PM at FJA Middle School

755 N Bonito, Flagstaff, AZ 86001

**MINUTES**

Meeting called to order at 5:38p.m.

Members present: John D, Melissa Bernasconi, Todd Firth and Scott Nichols via phone

Presidents report, John says he has nothing to report.

Director’s report: Board retreat this summer. Tom suggests a series of dates. There are no dates that work for everyone so Tom suggests a date before summer. Tom suggests a series of dates again, May 30th, 9a.m. to 4 p.m. works for everyone. Tom will work on a securing a location.

IT vendor-long term plan, discussion about details in the packet.

AIMS testing finished today, still have make up testing going on tomorrow and Monday. PARCC test will be next year. We will be having PARCC field testing going on here at the middle school campus next week. Third graders will be walking here on Wednesday and taking the test in this computer lab. Melissa asked about Common Core. Tom said that Common Core is a curriculum and we will be aligning our curriculum for it.

As of today, our enrollment numbers are at 315. We are currently up and have some openings for next year. Tom says that he feels very positive with our enrollment numbers.

Update on the Shindig. It is happening next Friday at the Coconino Center for the Arts. All proceeds will be going to technology. Teachers and volunteers have been working very hard and he appreciates all of the time everyone has been putting into this. Todd asks about the type of technology. Tom responds with a list of various tech needs; teacher computers, computers for the classrooms, doc cameras, digital projectors.

Bears movie is sold out. All proceeds will be going to the Cedar campus beatification. Projects a $1,400 profit. Volunteers will be on campus next Saturday to help with some labor projects. Melissa asks if we could look into doing this fundraiser every quarter. Tom responds if we do it too much it may lose its luster. We rent the theater and Chyenne is managing the ticket sales. It is a lot of extra work to do every quarter.

Business Manager’s Report, Chyenne. We saved $7,000 this month. We had two major transactions this month. One to Flag IT for equipment and the other to Flag IT for Microsoft license. We are $48,000 in the black. Emergency Special Education Grant came in and going to receive a second ADE payment in June. John asks about sped costs being higher than the budget, is that related? Chyenne answers the sped budget is based off of last years expenses, and our population is much different this year. We are expecting to have $175,000 more sped expenses this year than the previous year. We received an emergency sped grant to offset those costs, and we have exhausted all of other sped grants.

Next month we will review Children’s house contract. We will need to revise the budget and the amount of money coming back to FJA.

Todd asks about the minutes, was there a thirty day cancellation policy with Flag IT? Chyenne said she will email Todd the contract/language.

John makes a motion to approve the minutes from last month, Scott seconds, all favor.

Staff Contracts. Tom recommends to approve current and proposed salaries based on the schedule that was approved at last month’s board meeting. This gets everyone on the same schedule.

John asks if Tom has made a proposal for the assistant director? Tom answers yes, yes this person is a teacher.

John says that on the spreadsheet, the assistant is 0 on line bumped up from bottom line, correction 0.

Chyenne says that Mr. Drumm and Chyenne’s contract is in the packet.

John asks if there were any teachers let go or their contracts not renewed. Tom answers no, we have a great staff.

John asks if there are any questions and comments that he is pleased that they will all be on the same schedule.

John makes a motion to approve all teachers in the contract.

Todd seconds, all favor.

Three contracts in administration, Director, Assistant Director and Business Manager.

John asks if there are any changes. Tom answers that there are no major changes, but there is a new section under leave days.

During the time of the contract, may accrue 120 compensation time hours that are worked outside of the normal schedule, and may use the hours in lieu of sick days and vacation days. These hours would be lost if they were not used at the end of the year. Todd asks if it is a fiscal year. Chyenne and Tom answer a fiscal year.

3 percent increase in salary, section 4a, section B6, page2.

Supplemental insurance changed from short term disability to allowance for insurance.

Tom states that there are no other changes.

Chyenne states that her contract is very different than last year so that it is more similar to Tom's. Current says 284 days and is changing to 365. Added holidays off. Instead of cell phone or internet paid for as states in current contract, to be changed to an allowance that would be added to paycheck for cell phone or internet, the monetary value being the same.

Todd asks about the 365 days, do the additional vacation days compensate for not changing the salary?

Chyenne answers that that the board approved a budget for salaries, and there is not room in the budget for increasing the salaried amount in the contract.

John asks about the 285 days, where does that number come from?

Tom answers that 285 came from the last business manager’s contract.

Chyenne states that there needs to be a correction, the number is 234.

Todd notes that the increase in vacation days is reasonable when compared to 234 days.

Todd states that there needs to be a correction to the year in Tom's contract. 2015 instead of 3015.

John makes a motion to approve the business manager’s contract. Scott seconds, all favor.

John approves Scott’s resignation and all favor.

John states that the next best thing to do is to let Scott go on the phone and move into executive session.

John makes motion to move into executive session at 6:23 p.m.

John motions to leave executive session, Melissa seconds

John makes a motion to approve Assistant Director Gina Lanzetta. Melissa seconds, all favor.

John makes motion for recommendation to expel students A and B. Melissa seconds.

John makes a motion to adjourn meeting at 6:54 p.m. Melissa seconds, all favor.