**NOTICE AND AGENDA OF REGULAR PUBLIC MEETING AND EXECUTIVE SESSION**

**OF THE GOVERNING BOARD OF**

**FLAGSTAFF JUNIOR ACADEMY & CHILDREN’S HOUSE**

**NOTICE**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board of Flagstaff Junior Academy & Children’s House will convene a meeting open to the public at the time, date and place indicated. Information regarding agenda items may be reviewed in the office of the Executive Director. The Board may vote to convene in Executive Session, which will not be open to the public, to discuss certain matters, as indicated on the agenda. These matters are marked by an asterisk (\*).The Governing Board of the Flagstaff Junior Academy & Children’s House may, by motion, recess into executive session to receive legal advice from the Board’s attorney(s) on any item contained in this agenda, pursuant to A.R.S. 38-431.03(A)(3), at any time during the meeting. The Governing Board may consider any item below in any order and at any time during the meeting. One or more members of the Governing Board may appear telephonically.

If any disabled person needs any type of accommodation, please notify Lori Langan at 774.6007 ext. 202 at least seventy-two (72) hours prior to the time scheduled for the meeting. Copies of the Board packet of information (except for any documents which are to be considered in an executive session) are available by contacting Lori Langan at 774.6007 ext. 202.

Tuesday, June 26th, 2018 5:30 PM at FJA Elementary School

306 W Cedar Avenue, Flagstaff, AZ 86001

**Minutes**

**I. Call To Order**

Dr. Eadens called the meeting to order at 5:37 p.m.

**II. Roll Call of Members**

Dr. Eadens took roll. Mr. Leest was present. Mr. Firth and Dr. Mellinger joined via conference line. Additionally, new board members Mr. Hiebert and Mr. Naleski were present. Mr. Drumm, Ms. Lanzetta and Mrs. Langan were also present.

**III. Presentations/Information/Reports**

* + 1. **President’s Report** - The President will provide information to the Board regarding matters pertaining to the FJA Board.

1. Academic Culture – N/A
   * 1. **Director’s Report -** The Executive Director will provide information to the Board.
        1. AZ Merit/AIMS Results Update – Mr. Drumm shared results for AZ Merit and AIMS tests for the current school year. This graph will help us identify areas where there is room for improvement. The Algebra scores did increase dramatically. This is our 8th grade students who took a 9th grade test. Dr. Mellinger asked if the 8th grade Algebra students took the general math as well. Mr. Drumm shared that ADE made it very clear that the Algebra students were not allowed to take both exams. Starting with AIMS science for both 4th and 8th grade class scores were relatively consistent. AZ Merit tends to fluctuate more depending on the grade. Mr. Drumm shared that he and Ms. Lanzetta have already discussed ways to make improvements. One being that this next school year, every grade will have Math every day including Fridays. This will specifically address math and improving those scores. Ms. Lanzetta purchased some AZ Merit prep books and the teachers will be required to utilize them and continue to address the issue of growth in AZ Merit Math. Additionally, Ms. Lanzetta shared that we have also purchased products that will help with the ELA such as implementing 6-minute fluency. We used some supply money from Title I to purchases these resources. Dr. Eadens shared that he felt it looks like students have made some significant improvements in many areas. However, the biggest drops were in 3rd grade ELA and 8th Grade math. Mr. Drumm shared that one item that may have impacted that was that one of our classes had a long-term sub. We noticed a downward trend in our Galileo scoring as well in that class. This could have impacted these scores.
        2. Enrollment numbers for FY19 – As of today our current enrollment for the new year is 288 ADM. We did have a follow up lottery today and we are waiting on responses from families for additional seats.
        3. Contract Addendums and ADE Monies – Mr. Drumm shared that he wanted to share with the Board that we did put together Addendums for all the contacted employees. This included language for the additional state funding that we will be receiving. This will go into effect with the first pay period in July for the new year.
        4. Camp Enrollments this summer – We have been doing a variety of summer camps this year and we had approximately 144 students participate this year. We also had several non- FJA students participate in camps this year.
        5. Year End Highlights, Mr. Drumm wanted to highlight events that happened after our last board meeting. Mr. Ron Kuzara took another round of students to Washington D.C. This was his 2nd year and again a successful trip. Mrs. Cole Habay also participated in the first Friday Art walk, 2nd year as well and was also a success. We also had 3 GCY trips in May. Lots of fun and learning were had by all. Additionally, our 4th grade promotion was held at Fort Tuthill with students participating in the Flagstaff Extreme course. Last but certainly not least, our 8th grade promotion was held at the middle school. Congrats and best of luck to our 8th graders!
     2. **Business Manager’s Report -** The Business Manager will give an update regarding any FJA financial matters.
        + 1. Profit and Loss - We currently have a negative net income based on expenses that have been paid to date. However, we are waiting on a reimbursement check of over $20K from title I as well as the last Equalization payment from the state of over $173K. Mrs. Langan shared that she is estimating around $100K as a net income.
          2. Balance Sheet – No major changes to the Balance Sheet, but again estimating a net income of around $100K.
          3. End of the year expenses – some of the expected finally year end expenses are related to the move at the Bonito campus, summer camp expenditures and a few minor credit card charges for supplies, etc. This has all been factored in to the estimated end of the year net income.

**IV.** **Call To The Public** (Comments regarding matters over which the Board has authority are welcome from the public at this time. A time limit of 3 minutes per person is required due to time constraints. The Board may not discuss or take action on matters raised during the call to the public that are not specifically identified on the agenda. The only action the Board may take as a result of public comment is limited to directing staff to study the matter or scheduling the matter for further consideration at a later Board meeting.)

1. No one in attendance

**V.** **Consent Agenda** (All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)

1. Approval of Minutes dated May 8th, 2018 – Mr. Firth made a motion to approve the minutes. Dr. Mellinger seconded the motion and all else were in favor.

**VI. Old Business (**Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made.)

1. Discuss long term building projects – Bonito relocation – The other school just moved out last week. The carpets were just cleaned this week. Mr. Drumm shared that He will be meeting with the movers tomorrow to firm up the moving plans. We will be doing some painting this summer as well as new cabling for IT. This will be a much better layout for the school. It will provide better advertising, etc. Mr. Firth had reached out to Mr. Drumm and shared that Acorn preschool around the corner was closing its doors and asked him to check into it. Mr. Drumm verified that Acorn preschool is not selling their building but rather leasing it and already has a signed lease for the next three years. Mr. Firth thanked Mr. Drumm for checking into that. Mr. Naleski asked for an update on the lease for the middle school and what has been done, etc. Mr. Drumm shared that we would certainly consider relocating and merging both campuses. We have looked at several properties over the past couple of years. For a variety of reasons went nowhere. Some due to cost and others due to size and set up of those locations, etc.

**VII. New Business (** Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made. No action during Executive Session.)

1. Review and/or Discuss with possible action for approval the proposed budget for FY19. – Mrs. Langan provided details on the proposed budget and how the numbers were reached. Dr. Mellinger ask for clarification on the increased monies from the state with regards to the RED for ED movement and clarification was provided. Mr. Firth made a motion to accept and approve the proposed budget. Dr. Eadens seconded the motion and all else were in favor.
2. Review and/or Discuss with possible action for approval the revision of the FJA Dress Code. – Mr. Drumm shared that we have made some minor changes to the dress code over the last few years. He shared that we needed to take a closer look at it based on Teacher, parent and administration concerns. When referring to this dress code, this is primarily intended for the middle school students. Mr. Drumm formed a committee at the middle school that essentially revised it, simplified and placed under the umbrella of the PBIS standards. We wanted to make sure that we were able to justify this dress code to students, staff and parents. We are presenting this to the Board in hopes that we have this in place prior to the start of school. Ms. Lanzetta shared that this helps to individualize the dress code and does a great job of tying the dress code to our PBIS program. Dr. Eadens shared that how Dress code is enforced is what leads to law suits, etc. Dr. Eadens shared that an “item that may be confiscated shall be returned” be added to the wording. Otherwise it looks great. Mr. Naleski made a motion to make the changes in wording and approve the revised Dress Code. Mr. Leest seconded the motion and all else were in favor.
3. Executive Session: N/A

**VIII.** **Adjournment**

Dr. Eadens adjourned the meeting at 7:30 p.m.