**NOTICE AND AGENDA OF REGULAR PUBLIC MEETING AND EXECUTIVE SESSION**

**OF THE GOVERNING BOARD OF**

**FLAGSTAFF JUNIOR ACADEMY & CHILDREN’S HOUSE**

**NOTICE**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board of Flagstaff Junior Academy & Children’s House will convene a meeting open to the public at the time, date and place indicated. Information regarding agenda items may be reviewed in the office of the Executive Director. The Board may vote to convene in Executive Session, which will not be open to the public, to discuss certain matters, as indicated on the agenda. These matters are marked by an asterisk (\*).The Governing Board of the Flagstaff Junior Academy & Children’s House may, by motion, recess into executive session to receive legal advice from the Board’s attorney(s) on any item contained in this agenda, pursuant to A.R.S. 38-431.03(A)(3), at any time during the meeting. The Governing Board may consider any item below in any order and at any time during the meeting. One or more members of the Governing Board may appear telephonically.

If any disabled person needs any type of accommodation, please notify Chyenne Schmidt at 774.6007 ext. 11 at least seventy-two (72) hours prior to the time scheduled for the meeting. Copies of the Board packet of information (except for any documents which are to be considered in an executive session) are available by contacting Hazel Willis at 774.6007 ext. 11.

Tuesday, June 14, 2016 5:30 PM at FJA Middle School

755 North Bonito Street, Flagstaff, AZ 86001

**Minutes**

**I. Call To Order**

Mr. Firth called the meeting to order at 5:37 p.m.

**II. Roll Call of Members**

Mr. Firth took role and the following were present. Heidi Henderson, Glen Leest, Kirsten Mellinger(via phone). Additionally Mr. Thomas Drumm, Mrs. Gina Lanzetta, Mrs. Lori Langan and guest Matthew Haertzen.

**III. Presentations/Information/Reports**

* + 1. **President’s Report** - As a heads up, Shawn Thomas has requested to resign from the board. We received and email stating her resignation. Please add the vote to the next meeting. Additionally, the DES contract renewal has been signed. This is what allows our Childrens house families to request funding to pay for their monthly fees.
    2. **Director’s Report -** The Executive Director will provide information to the Board.
       - 1. Enrollment update – Mr. Drumm shared the updated enrollment numbers for the upcoming year. Total number projected for August is 328 with an ADM of 299.5. We feel pretty good about these numbers. We will be doing a follow up mid July.
         2. AZ Merit Results – These results are not to be shared yet. Please review the spreadsheet that I just sent out and ask any questions that you have. The results in math were very good and could be a result of changing to the Eureka Math program. This test was taken on-line this year. We were concerned that we would see a big dip in the results just based on the difference in how the test was administered. This is the 2nd year of AZ Merit. This test aligns more to the common core. Mr. Leest asked a clarifying question around what do these results impact. Mr. Drumm shared at this time it doesn’t impact anything other than it gives us an opportunity to look at how we can help the students. In addition to adding the Eureka Math program, we have also provided professional development training for our teachers.
         3. Wealth Management – Matthew Haertzen – This is an opportunity to grow our money compared to just having the money in a savings account or even just a money market fund. Mr. Haertzen is recommending putting money in a construction fund, a contingency fund and an Endowment fund. A request has been made to seek additional options from another financial agency as well.
    3. **Business Manager’s Report -** The Business Manager will give an update regarding any FJA financial matters.
       - 1. Profit and Loss – We are staring down 100% of income and expenses. We are still looking at spending some money this month. I have purchased and scheduled the new turf for the elementary playground and Mr. Drumm will be going shopping for a van this week. I am still working on orders for supplies and furniture/equipment, etc. I am waiting for any audit adjustments that need to be made from last year’s audit.
         2. Balance Sheet – We are currently sitting at a net income of $240K. We are still expecting one more equalization payment the end of June which hopefully will also include the prop 123 payment for this year.

**IV.** **Call To The Public** (Comments regarding matters over which the Board has authority are welcome from the public at this time. A time limit of 3 minutes per person is required due to time constraints. The Board may not discuss or take action on matters raised during the call to the public that are not specifically identified on the agenda. The only action the Board may take as a result of public comment is limited to directing staff to study the matter or scheduling the matter for further consideration at a later Board meeting.)

**V.** **Consent Agenda** (All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)

1. Approval of Public Minutes and Executive Minutes dated May 10th, 2016. –

Mr. Firth made a motion to approve the Executive Minutes dated May 10th, 2016. Heidi seconded the motion and all else were in favor. Mr. Firth made a motion to approve the Public minutes dated May 10th, 2016. Heidi seconded the motion and all else were in favor.

**VI. Old Business (**Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made.)

1. Discuss with possible action approving renewal of Lawyer Contract.

Mr. Firth made a motion to approve the renewal of the Lawyer Contract. Mr. Lees seconded the motion and all else were in favor.

**VII. New Business (** Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made. No action during Executive Session.)

* + 1. Discuss with action the Board review and approval of the FY17 Proposed Budget.

Mrs. Henderson made a motion to approve the proposed budget. Mr. Leest seconded the motion and all else were in favor.

**VIII.** **Adjournment**

Mr. Firth made a motion to adjourn the meeting at 7:35 p.m. Mr. Leest seconded the motion and all else were in favor.