**NOTICE AND AGENDA OF REGULAR PUBLIC MEETING AND EXECUTIVE SESSION**

**OF THE GOVERNING BOARD OF**

**FLAGSTAFF JUNIOR ACADEMY & CHILDREN’S HOUSE**

**NOTICE**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board of Flagstaff Junior Academy & Children’s House will convene a meeting open to the public at the time, date and place indicated. Information regarding agenda items may be reviewed in the office of the Executive Director. The Board may vote to convene in Executive Session, which will not be open to the public, to discuss certain matters, as indicated on the agenda. These matters are marked by an asterisk (\*).The Governing Board of the Flagstaff Junior Academy & Children’s House may, by motion, recess into executive session to receive legal advice from the Board’s attorney(s) on any item contained in this agenda, pursuant to A.R.S. 38-431.03(A)(3), at any time during the meeting. The Governing Board may consider any item below in any order and at any time during the meeting. One or more members of the Governing Board may appear telephonically.

If any disabled person needs any type of accommodation, please notify Lori Langan at 774.6007 ext. 202 at least seventy-two (72) hours prior to the time scheduled for the meeting. Copies of the Board packet of information (except for any documents which are to be considered in an executive session) are available by contacting Lori Langan at 774.6007 ext. 202.

Wednesday, April 1st, 2020 4:30 PM at FJA Elementary School – Kristin Patterson’s classroom where the public can view/listen to the meeting via Zoom

306 W Cedar Avenue, Flagstaff, AZ 86001

**Minutes**

**I. Call To Order**

Mr. Naleski called the meeting to order at 4:30 p.m.

**II. Roll Call of Members**

Mr. Naleski took roll.

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| Mr. Naleski | Present |
| Mrs. Suda | Present |
| Mr. Leest | Present |
| Mr. Paine | Present |
| Mrs. O’Donnell | Present |
| Dr. Hiebert | Absent |

Additionally, Mr. Drumm, Mr. Vest and Mrs. Langan were present.

**III. Presentations/Information/Reports**

* + 1. **President’s Report** - The President will provide information to the Board regarding matters pertaining to the FJA Board.

1. Academic Culture – N/A
   * 1. **Director’s Report -** The Executive Director will provide information to the Board.
        1. FJA Academic Feature – N/A
        2. Update on enrollment numbers for the fall – This process has slowed down for the time being. We won’t know for sure where we are at for a little while but will continue to monitor. Additionally, we will be making calls to families this summer to make certain that their student(s) will still be attending.
        3. Update on School Closures – Mr. Drumm shared that everyone should know by now that all schools K-12 are closed through the remainder of this school year. Communications that have gone out to the families have summarized what has been sent out by the state and the Department of education. We need to provide, to the best of our ability, continued education to our students including education to those students who fall under the guidelines of IDEA. In the best interest of the community at large we have limited our exposure to others Last week we did have one day where parents could pick up packets and or borrow chromebooks for use at home if they were needed. We do not have plans to do any further dates for that. We have put into place our distance learning program which looks different for each grade level. We have rolled out Zoom class times. Most grade levels are meeting for 1 hour a day. Some teachers are also providing “Office hours” where students can meet with their teachers via zoom. Another piece is some teachers are putting into play Google Classroom for their students. We do have a few teachers who are familiar with this programing and helping to teach others who are not as familiar with this programing. This will become a big piece of our Distance learning moving forward but will be primarily for our middle school students. We are trying to ease into the distance learning so that we do not require too much screen time. We have had many conversations with teachers and staff lately to help determine what is the right amount of time and what is the right fit for our students.

The Department of Education required testing has been waived for this year. All schools will maintain their current letter grades. Additionally, the MOWR requirements for 3rd graders will not be applicable this year. Schools will not be required to make up any days this school years if we keep up with our distance learning program.

* + 1. **Business Manager’s Report -** The Business Manager will give an update regarding any FJA financial matters.
       - 1. Profit and Loss – At this point in the year, we should be around 83% of our Income and Expenses. Several adjustments were made through out the expenses to shave what was necessary for the Budget revision.
         2. Balance Sheet – we Currently have -$91K in a net income. Several numbers are not included and will be posted in the next couple of days. The 4th QTR Childrens House Payment, the April Equalization payment along with reimbursements for the Federal grants have not been posted yet.

**IV.** **Call To The Public** (Comments regarding matters over which the Board has authority are welcome from the public at this time. A time limit of 3 minutes per person is required due to time constraints. The Board may not discuss or take action on matters raised during the call to the public that are not specifically identified on the agenda. The only action the Board may take as a result of public comment is limited to directing staff to study the matter or scheduling the matter for further consideration at a later Board meeting.)

1. N/A

**V.** **Consent Agenda** (All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)

1. Approval of Minutes dated March 4th, 2020

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| Motion | Mr. Naleski Made a motion to approve the minutes dated 3.4.2020 |
| Second | Mr. Paine |
| Mr. Naleski | Aye |
| Mrs. Suda | Aye |
| Mr. Leest | Aye |
| Dr. Hiebert | absent |
| Mrs. O’Donnell | Aye |
| Mr. Paine | Aye |

1. Approval of Minutes dated March 11th, 2020 –

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| Motion | Mr. Naleski Made a motion to move this item to the May board meeting for requested changes |
| Second | Mr. Paine |
| Mr. Naleski | Aye |
| Mrs. Suda | Aye |
| Mr. Leest | Aye |
| Dr. Hiebert | Absent |
| Mrs. O’Donnell | Aye |
| Mr. Paine | Aye |

**VI. Old Business (**Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made.)

1. Discuss long term building projects – Mr. Drumm shared that he would reach out to the realtor to begin to keep their eyes open for potential properties.

**VII. New Business (** Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made. No action during Executive Session.)

1. Review and or Discuss with possible action for approval the FJA Revised Budget for FY20.

Mrs. Langan reviewed the Revised Budget Document with the Board.

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| Motion | Mr. Naleski made a motion to approve the Revised Budget for FY20 |
| Second | Mrs. Suda |
| Mr. Naleski | Aye |
| Mrs. Suda | Aye |
| Mr. Leest | Aye |
| Dr. Hiebert | Absent |
| Mrs. O’Donnell | Aye |
| Mr. Paine | Aye |

1. Executive Session –

**VIII. F.A.I.R. - Future Agenda Item Requests** ( Items requested by the Board Members to be placed on a future Agenda.)

1. Administrative Contracts
2. Executive Director Evaluation
3. Approval of March 11th, 2020 Minutes

**IX.** **Adjournment**

Mr. Naleski adjourned the meeting at 5:52 p.m.