**NOTICE AND AGENDA OF REGULAR PUBLIC MEETING AND EXECUTIVE SESSION**

**OF THE GOVERNING BOARD OF**

**FLAGSTAFF JUNIOR ACADEMY & CHILDREN’S HOUSE**

**NOTICE**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board of Flagstaff Junior Academy & Children’s House will convene a meeting open to the public at the time, date and place indicated. Information regarding agenda items may be reviewed in the office of the Executive Director. The Board may vote to convene in Executive Session, which will not be open to the public, to discuss certain matters, as indicated on the agenda. These matters are marked by an asterisk (\*).The Governing Board of the Flagstaff Junior Academy & Children’s House may, by motion, recess into executive session to receive legal advice from the Board’s attorney(s) on any item contained in this agenda, pursuant to A.R.S. 38-431.03(A)(3), at any time during the meeting. The Governing Board may consider any item below in any order and at any time during the meeting. One or more members of the Governing Board may appear telephonically.

If any disabled person needs any type of accommodation, please notify Lori Langan at 774.6007 ext. 202 at least seventy-two (72) hours prior to the time scheduled for the meeting. Copies of the Board packet of information (except for any documents which are to be considered in an executive session) are available by contacting Lori Langan at 774.6007 ext. 202.

Wednesday, June 10th, 2020 4:30 PM at FJA Elementary School – Kristin Patterson’s classroom where the public can view/listen to the meeting via Zoom

306 W Cedar Avenue, Flagstaff, AZ 86001

**Minutes**

**I. Call To Order**

Mr. Naleski called the meeting to order at 4:48 p.m.

**II. Roll Call of Members**

Mr. Naleski took roll. Mrs. Suda. Mrs. O’Donnell and Mr. Leest were present.

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| Mr. Naleski | Present |
| Mrs. Suda | Present |
| Mrs. O’Donnell | Present |
| Mr. Leest | Present |
| Mr. Paine | Absent |
| Dr. Hiebert | Absent |

**III. Presentations/Information/Reports**

* + 1. **President’s Report** - The President will provide information to the Board regarding matters pertaining to the FJA Board.

1. Academic Culture – N/A
   * 1. **Director’s Report -** The Executive Director will provide information to the Board.
        1. FJA Academic Feature – N/A
        2. Update on enrollment numbers for the fall – As of today projected ADM of 314.
        3. Update on School Contingency plan(s) – Mr. Drumm shared a drafted contingency plan that was created by a committee that met this afternoon. Mr. Drumm shared a quick overview. All schools received a “Roadmap”, or a set of guidelines for schools. There is a chance that Governor Ducey may allow schools to make their own decisions. What ADE provided to schools in this 50 page document was 4 different scenarios.

Scenario 1 – All schools open as planned with all students back in the school

Scenario 2 – Some students in school and some students are participating in distance learning.

Scenario 3 – All students distance learning from the start of school and returning when appropriate.

Scenario 4 - Intermittent distance learning throughout the school year.

ADE provided this document to all schools and each school is supposed to develop their own plans based on these scenarios.

FJA scenario #5 – Some families continue to have their students attend FJA but want them to continue distance learning. This will take approval from the state and contingent upon approval to receive funding from the state. There is no current legislation to fund brick and mortar schools who provide distance learning.

There is a meeting scheduled to meet with other Charter Schools next week and we will also be monitoring what decisions that FUSD makes. Other departments that we are receiving information from are local health officials, ADE, CDC and Governor Ducey’s office.

Every Scenario provides challenges. A tool that will assist in helping FJA leadership make informed decisions is to survey to our FJA families.

This is something that will continued to be worked on and updated all the time.

* + - 1. Update on new School Personnel – Mr. Drumm shared that we have hired a number of new staff members and shared their information with the Board.
    1. **Business Manager’s Report -** The Business Manager will give an update regarding any FJA financial matters.
       - 1. Profit and Loss – Mrs. Langan was unable to attend the meeting and will provide a Business Manager Report update at the next meeting.
         2. Balance Sheet
         3. Audit update

**IV.** **Call To The Public** (Comments regarding matters over which the Board has authority are welcome from the public at this time. A time limit of 3 minutes per person is required due to time constraints. The Board may not discuss or take action on matters raised during the call to the public that are not specifically identified on the agenda. The only action the Board may take as a result of public comment is limited to directing staff to study the matter or scheduling the matter for further consideration at a later Board meeting.)

1. N/A

**V.** **Consent Agenda** (All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)

1. Approval of Minutes dated May 6th, 2020 –

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| Motion | Mr. Naleski Made a motion to approve the Minutes dated 5.6.2020 |
| Second | Mrs. Suda |
| Mr. Naleski | Aye |
| Mrs. Suda | Aye |
| Mr. Leest | Aye |
| Mrs. O’Donnell | Aye |
| Mr. Paine | Absent |
| Dr. Hiebert | Absent |

**VI. Old Business (**Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made.)

1. Discuss long term building projects – Mr. Naleski shared that he continues to have discussions with anyone that he can in the community. Mr. Drumm shared that we do have the signed lease back from FUSD.

**VII. New Business (** Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made. No action during Executive Session.)

1. Review and or Discuss the possible action for approval of revising the School Calendar for the upcoming school year. - Mr. Drumm shared that as we continue to work through Contingency Planning for next year, we may need to consider revising the School Calendar. He shared that NAU has updated their calendar and are starting early and ending the first semester around Thanksgiving. Mr. Drumm shared that it might be good to at least have a conversation about not having the Fall break. He is not making the recommendation to move those dates to the end of the school year yet but feels that we may need to consider making some changes. The advantage would be squeezing in more days before the potential of closures. Not enough information is known at this time and the recommendation was made that we hold off on making any changes right now until we have a better idea of what our contingency plan is and if there will be more directions from the state. Mrs. Suda suggested that some questions be added to the survey asking about changes to the calendar and how that would impact our FJA families.
2. Review and or Discuss the possible action for approval of the Proposed FY21 Budget. – Mr. Drumm shared and reviewed the Proposed FY21 Budget. Mrs. Langan, Mr. Drumm and Mr. Vest worked on the budget for the new year. The framework of the new budget was created based on the current school year. Mrs. Suda asked a couple of questions regarding General administrative salaries. Additionally, Mrs. Suda asked a couple of questions regarding budgeting monies for potential technology needs. Mr. Vest shared information on the ESSER Grant funding to help with future expenses and that we may have access to those Grant funds. Mrs. Suda asked a question regarding the ADM of 286 that we are basing our budget on. Mr. Drumm shared that 286 is correct and you can see this on the Calculation page. Mrs. Suda asked if we had heard anything from the state regarding changes in funding levels. Mr. Vest shared that we have not heard anything differently from the state.

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| Motion | Mr. Naleski Made a motion to approve the Proposed Budget FY21 pending clarification on General Administrative Salaries increases, Funding needed for potential added expenses as well as combined expense line items for 630/700 |
| Second | Mrs. Suda |
| Mr. Neleski | Aye |
| Mrs. Suda | Aye |
| Mr. Leest | Aye |
| Mrs. O’Donnell | Aye |
| Mr. Paine | Absent |
| Dr. Heibert | Absent |

**VIII. F.A.I.R. - Future Agenda Item Requests** ( Items requested by the Board Members to be placed on a future Agenda.)

1. Possible revision of the School Calendar
2. Further review of the Contingency Plan
3. Previous Personnel issues

**IX.** **Adjournment**

Mr. Naleski adjourned the meeting at 6:16 p.m.