**NOTICE AND AGENDA OF REGULAR PUBLIC MEETING AND EXECUTIVE SESSION**

**OF THE GOVERNING BOARD OF**

 **FLAGSTAFF JUNIOR ACADEMY & CHILDREN’S HOUSE**

**NOTICE**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board of Flagstaff Junior Academy & Children’s House will convene a meeting open to the public at the time, date and place indicated. Information regarding agenda items may be reviewed in the office of the Executive Director. The Board may vote to convene in Executive Session, which will not be open to the public, to discuss certain matters, as indicated on the agenda. These matters are marked by an asterisk (\*).The Governing Board of the Flagstaff Junior Academy & Children’s House may, by motion, recess into executive session to receive legal advice from the Board’s attorney(s) on any item contained in this agenda, pursuant to A.R.S. 38-431.03(A)(3), at any time during the meeting. The Governing Board may consider any item below in any order and at any time during the meeting. One or more members of the Governing Board may appear telephonically.

If any disabled person needs any type of accommodation, please notify Lori Langan at 774.6007 ext. 202 at least seventy-two (72) hours prior to the time scheduled for the meeting. Copies of the Board packet of information (except for any documents which are to be considered in an executive session) are available by contacting Lori Langan at 774.6007 ext. 202.

Wednesday, June 24th, 2020 4:30 PM at FJA Elementary School – Kristin Patterson’s classroom where the public can view/listen to the meeting via Zoom. 306 W Cedar Avenue, Flagstaff, AZ 86001

Additionally, you can access the Zoom meeting from the Zoom link:

[https://us02web.zoom.us/j/83166915482?pwd=ZEhVTXVPeGpKejBNVVlRNVBwM3Y0QT09](https://us-west-2.protection.sophos.com?d=zoom.us&u=aHR0cHM6Ly91czAyd2ViLnpvb20udXMvai84MzE2NjkxNTQ4Mj9wd2Q9WkVoVlRYVlBlR3BLZWpCTlZWbFJOVkJ3TTNZMFFUMDk=&e=bG9yaWxhbmdhbkBmamFjYWRlbXkuY29t&h=4573b52e5b4e4979a99ae327d7991f1b&t=M0V4V3g3MlBiTTJXcFVzYllrRlBCWHdObzVibVVEWGRQVEFoYytid0w3cz0=)

Meeting ID: 831 6691 5482

Password: 2iWz5N

306 W Cedar Avenue, Flagstaff, AZ 86001

**Minutes**

**I. Call To Order**

Mr. Naleski called the meeting to order at 4:32 p.m.

**II. Roll Call of Members**

Mr. Naleski took roll.

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| Mr. Naleski | Present |
| Mrs. Suda | Present |
| Mr. Leest | Present |
| Mr. Paine | Present |
| Mrs. O’Donnell | Present |
| Dr. Hiebert | Present |

Additionally, Mr. Drumm and Mrs. Langan were present.

**III. Presentations/Information/Reports**

* + 1. **President’s Report** - The President will provide information to the Board regarding matters pertaining to the FJA Board.
1. Academic Culture – Nothing new to report.
	* 1. **Director’s Report -** The Executive Director will provide information to the Board.
			1. FJA Academic Feature – Nothing to report.
			2. Update on enrollment numbers for the fall – We have completed all the phone calls for Round 1 and will do a second call in July. As of today, we have a confirmed ADM of 311.
			3. Update on FJA Teachers and Staff – Mr. Drumm shared a quick overview of all employees. He shared all returning Teachers as well as those that are not returning next year. Additionally, Mr. Drumm shared a quick overview of new staff members.
			4. Review of Parent Survey – Mr. Drumm reviewed highlights from the recent parent survey sent out approximately a week ago. The goal was to gather information from our FJA families regarding the start of the school year. The survey was sent out through Survey Monkey. One of the questions asked were “if we open at 100% capacity, what would be your comfort level?” We have several families that would feel comfortable and a number that would feel uncomfortable. Mrs. O’Donnell provided some clarification on how to interpret the rest of the survey. Mr. Drumm shared that he and Mr. Vest recently attended a meeting with other charter schools here in town. Many discussions were had related to Contingency Plans for the new School year. Mr. Paine shared that the circumstances change very rapidly with Covid-19 that it might be smart re-survey the families in July. With that, the survey should be more specific with the intention of moving forward and then families could respond based on that information. Mrs. O’Donnell suggested that we attempt to pry deeper with some of the questions. Such as, “If you feel this way, please explain it.” Mr. Drumm agreed that would be important. He shared that the Arizona Charter Schools Association is meeting with legislatures to gather information regarding continued funding.
		2. **Business Manager’s Report -** The Business Manager will give an update regarding any FJA financial matters.
			+ 1. Profit and Loss – Mrs. Langan reviewed the current year P&L. She shared that we still have one more Equalization payment coming in along with Grant funding that will post this month. She also shared an estimate of what expenses we have left to pay out this month.
				2. Balance Sheet – FJA currently sits at a -$50k net income. Mrs. Langan shared updated numbers with our investment accounts.
				3. Audit update – Mrs. Langan gave a brief overview of the recent Auditors visit and that they will be coming back in August to finish their work. Everything went well on the first visit.

**IV.** **Call To The Public** (Comments regarding matters over which the Board has authority are welcome from the public at this time. A time limit of 3 minutes per person is required due to time constraints. The Board may not discuss or take action on matters raised during the call to the public that are not specifically identified on the agenda. The only action the Board may take as a result of public comment is limited to directing staff to study the matter or scheduling the matter for further consideration at a later Board meeting.)

1. No public present

**V.** **Consent Agenda** (All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)

1. Approval of Minutes dated June 10th, 2020

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| Motion | Mr. Naleski Motioned to Approve the Minutes Dated 6.10.2020 |
| Second | Mrs. Suda |
| Mr. Naleski | Aye |
| Mrs. Brandi Suda | Aye |
| Mr. Glenn Leest | Aye |
| Dr. Ron Hiebert | Abstain |
| Mr. Mike Paine | Abstain |
| Mrs. Suzy O’Donnell | Aye |

**VI. Old Business (**Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made.)

1. Discuss long term building projects – Mr. Drumm asked about the current situation with commercial real estate or residential. Mr. Paine shared that he has a friend in Commercial Real Estate who shared it was currently slow moving.

**VII. New Business (** Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made. No action during Executive Session.)

1. Review and or Discuss the possible action for approval of a Statement on Racial Inequalities. – Mr. Drumm shared that he and Mr. Vest discussed whether we should release a statement. He does not have one prepared but would like to get a feel from the board. Should we release a statement or should it be more of a movement. Mrs. O’Donnell made a recommendation to put out a statement that we as a school welcome student of all races. Mr. Paine agrees and shared that we do not block students of other races. Dr. Hiebert shared that it could be a general statement and not specific to our population.
2. Review and or Discuss the possible action for approval of Tentative Contingency Plans. – Mr. Drumm shared an overview of the Plans that have been put together thus far. This is a working document and will likely need to make changes the closer we get to the start of school. Mr. Paine shared that he felt that all four Scenarios put forth the effort that the focus is teaching and do the best for our students. He felt that the heaviest weight is put on the teachers and staff. Mrs. O’Donnell shared that she feels we need to amp the ability to do an on-line program should that be necessary. Mr. Drumm shared that he and Mr. Vest have been doing some research on some on-line curriculums/tools to use both at home and at School. Mr. Drumm will be attending another meeting tomorrow with other Charter Stakeholders.
3. Review and or Discuss the possible action for approval of Revision of the FY21 School Calendar - Mr. Drumm shared that at this point he doesn’t feel that it would be a good idea to change the calendar at this point until we know more information and requirements from the state.
4. Review and or Discuss the possible action for approval of the Adopted FY21 Budget.

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| Motion | Motioned to Approve the Adopted FY21 Budget |
| Second | Mr. Paine |
| Mr. Naleski | Aye |
| Mrs. Brandi Suda | Aye |
| Mr. Glenn Leest | Aye |
| Dr. Ron Hiebert | Aye |
| Mr. Mike Paine | Aye |
| Mrs. Suzy O’Donnell | Aye |

**VIII. F.A.I.R. - Future Agenda Item Requests** ( Items requested by the Board Members to be placed on a future Agenda.)

1. Future discussion about Contingency Plans
2. Future discussion about the school calendar.
3. Discussion regarding new parent survey.

**IX.** **Adjournment**

Mr. Naleski adjourned the meeting at 7:00 p.m.