**NOTICE AND AGENDA OF REGULAR PUBLIC MEETING AND EXECUTIVE SESSION**

**OF THE GOVERNING BOARD OF**

**FLAGSTAFF JUNIOR ACADEMY & CHILDREN’S HOUSE**

**NOTICE**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board of Flagstaff Junior Academy & Children’s House will convene a meeting open to the public at the time, date and place indicated. Information regarding agenda items may be reviewed in the office of the Executive Director. The Board may vote to convene in Executive Session, which will not be open to the public, to discuss certain matters, as indicated on the agenda. These matters are marked by an asterisk (\*).The Governing Board of the Flagstaff Junior Academy & Children’s House may, by motion, recess into executive session to receive legal advice from the Board’s attorney(s) on any item contained in this agenda, pursuant to A.R.S. 38-431.03(A)(3), at any time during the meeting. The Governing Board may consider any item below in any order and at any time during the meeting. One or more members of the Governing Board may appear telephonically.

If any disabled person needs any type of accommodation, please notify Lori Langan at 774.6007 ext. 202 at least seventy-two (72) hours prior to the time scheduled for the meeting. Copies of the Board packet of information (except for any documents which are to be considered in an executive session) are available by contacting Lori Langan at 774.6007 ext. 202.

Wednesday, March 10th, 2021 4:30 PM The public can view/listen to the meeting via Zoom.

The Zoom link:

Join Zoom Meeting

<https://us02web.zoom.us/j/84204251556>

Meeting ID: 842 0425 1556

**Minutes**

**I. Call To Order**

Mr. Naleski called the meeting to order at 4:31 p.m.

**II. Roll Call of Members**

Mr. Naleski took roll.

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| Mr. Naleski | Present |
| Mrs. Suda | Present |
| Dr. Hiebert | Present |
| Mr. Leest | Absent |
| Mr. Paine | Present |
| Mrs. Scott | Present |

Additionally, Mr. Drumm, Mr. Vest and Mrs. Langan were present.

**III. Presentations/Information/Reports**

* + 1. **President’s Report** - The President will provide information to the Board regarding matters pertaining to the FJA Board.

1. Academic Culture – N/A
   * 1. **Director’s Report -** The Executive Director will provide information to the Board.
        1. Enrollment Numbers – The lottery was held the first week in March. The projected numbers for fall are approximately 340. That number varies until school starts in the fall. Numbers look good.
     2. **Business Manager’s Report -** The Business Manager will give an update regarding any FJA financial matters.
        + 1. Balance Sheet – We are currently sitting at a net income of just over $14K
          2. Profit & Loss – We should be at approximately 75% of our income and expenses with being at 9 months of the school year We are currently at 60.1% of income and 59.6% of our expenses.

**IV.** **Call To The Public** (Comments regarding matters over which the Board has authority are welcome from the public at this time. A time limit of 3 minutes per person is required due to time constraints. The Board may not discuss or take action on matters raised during the call to the public that are not specifically identified on the agenda. The only action the Board may take as a result of public comment is limited to directing staff to study the matter or scheduling the matter for further consideration at a later Board meeting.)

1. No one present

**V.** **Consent Agenda** (All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)

1. Approval of Minutes Dated February 3rd, 2021

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| --- | --- |
| Motion | Mr. Naleski motioned to approve the minutes dated. 2.3.21 |
| Second | Mrs. Suda seconded |
| Mr. Naleski | Aye |
| Mrs. Suda | Aye |
| Dr. Hiebert | Aye |
| Mr. Leest | Absent |
| Mr. Paine | Aye |
| Mrs. Scott | Aye |

1. Approval of Minutes Dated March 3rd, 2021

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| --- | --- |
| Motion | Mr. Naleski motioned to approve the minutes dated 3.3.21 |
| Second | Mrs. Scott seconded |
| Mr. Naleski | Aye |
| Mrs. Suda | Aye |
| Dr. Hiebert | Aye |
| Mr. Leest | Absent |
| Mr. Paine | Aye |
| Mrs. Scott | Aye |

**VI. Old Business (**Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made.)

1. Discuss long term building projects. – Mr. Naleski spoke to the Architect, but he has not made a lot of progress on the cross fit location. However, he did indicate that the Cross fit location would not have the required parking spots available.
2. Discussion and possible action regarding the response to the re-opening plan.

Approximately 10% to date have decided to remain on-line. We still have roughly 40 families that we are attempting to get confirmation from. Mr. Vest shared that today was a good day at Bonito with all the teachers being on campus. A lot of positive energy between Teachers and kids alike. Mr. Vest had his first, grade level meeting outdoors in person, it was awesome. The team continues to work through challenges and hurdles. All employees agree with the re-opening plan. There have been some revising schedules, etc. Mr. Drumm indicated that there are some employees that are anxious about returning to in person instruction. There have been some staffing adjustments to ease that concern. There were some issues with Technology to disseminate the information and the survey due to a fire wall. It did take some additional man hours to ensure that all families received the info, but ultimately FJA families seem pleased to be going back to in person instruction.

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| Motion | No action taken tonight. |
| Second |  |
| Mr. Naleski |  |
| Mrs. Suda |  |
| Dr. Hiebert |  |
| Mr. Leest |  |
| Mr. Paine |  |
| Mrs. Scott |  |

**VII. New Business (** Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made. No action during Executive Session.)

1. Discussion and possible action regarding Monthly financial reviews.

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| Motion | No action taken tonight |
| Second |  |
| Mr. Naleski |  |
| Mrs. Suda |  |
| Dr. Hiebert |  |
| Mr. Leest |  |
| Mr. Paine |  |
| Mrs. Scott |  |

1. Discussion and possible action regarding Teacher Contracts.

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| Motion | Mrs. Suda made a motion to approve the contracts and salaries as written in the schedule. |
| Second | Mr. Paine seconded |
| Mr. Naleski | Aye |
| Mrs. Suda | Aye |
| Dr. Hiebert | Aye |
| Mr. Leest | Absent |
| Mr. Paine | Aye |
| Mrs. Scott | Aye |

1. Discussion and possible action regarding the Bonito School Lease. Mr. Drumm does not have the lease in hand yet. He met with FUSD last week and they were going to send it over right away. We are waiting for the actual document. Mr. Drumm is confident that he will have it soon.

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| Motion | No action taken tonight |
| Second |  |
| Mr. Naleski |  |
| Mrs. Suda |  |
| Dr. Hiebert |  |
| Mr. Leest |  |
| Mr. Paine |  |
| Mrs. Scott |  |

1. Discussion and possible action regarding Moving the June 2nd board meeting to June 9th. – Mr. Drumm shared that he recommended this due to this being the last week of school with the last day of school being June 4th. There is a lot happening that last week of school and it would help to ease some of the stress. Additionally, it would provide more time to prepare the budget for the new school year which will need to be voted on during that Board Meeting.

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| Motion | Mrs. Suda made a motion to move the board meeting from June 4th to June 9th, 2021 |
| Second | Mr. Paine seconded |
| Mr. Naleski | Aye |
| Mrs. Suda | Aye |
| Dr. Hiebert | Aye |
| Mr. Leest | Absent |
| Mr. Paine | Aye |
| Mrs. Scott | Aye |

1. Discussion and possible action regarding the contract for Carissa Morrison, Executive Director.  The Board may vote to discuss this matter in executive session for personnel matters pursuant to A.R.S. Sec. 38-431.03(A)(1)

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| Motion | Mr. Naleski motioned to move into executive session at 5:46 p.m. |
| Second | Mrs. Suda seconded |
| Mr. Naleski | Aye |
| Mrs. Suda | Aye |
| Dr. Hiebert | Aye |
| Mr. Leest | Absent |
| Mr. Paine | Aye |
| Mrs. Scott | Aye |

Returned from Executive Session at 6:01p.m.

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| Motion | Mrs. Scott made a motion to approve the contract for Mrs. Carissa Morrison |
| Second | Mr. Naleski |
| Mr. Naleski | Aye |
| Mrs. Suda | Aye |
| Dr. Hiebert | Aye |
| Mr. Leest | Absent |
| Mr. Paine | Aye |
| Mrs. Scott | Aye |

**VIII. F.A.I.R. - Future Agenda Item Requests** ( Items requested by the Board Members to be placed on a future Agenda.)

1. WT wealth Management
2. Remaining Contracts
3. Continued discussion regarding Childrens House – DHS contract, etc

**IX.** **Adjournment**

Mr. Naleski adjourned the meeting at 6:15 p.m.