**NOTICE AND AGENDA OF REGULAR PUBLIC MEETING AND EXECUTIVE SESSION**

**OF THE GOVERNING BOARD OF**

**FLAGSTAFF JUNIOR ACADEMY & CHILDREN’S HOUSE**

**NOTICE**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board of Flagstaff Junior Academy & Children’s House will convene a meeting open to the public at the time, date and place indicated. Information regarding agenda items may be reviewed in the office of the Executive Director. The Board may vote to convene in Executive Session, which will not be open to the public, to discuss certain matters, as indicated on the agenda. These matters are marked by an asterisk (\*).The Governing Board of the Flagstaff Junior Academy & Children’s House may, by motion, recess into executive session to receive legal advice from the Board’s attorney(s) on any item contained in this agenda, pursuant to A.R.S. 38-431.03(A)(3), at any time during the meeting. The Governing Board may consider any item below in any order and at any time during the meeting. One or more members of the Governing Board may appear telephonically.

If any disabled person needs any type of accommodation, please notify Lori Langan at 774.6007 ext. 202 at least seventy-two (72) hours prior to the time scheduled for the meeting. Copies of the Board packet of information (except for any documents which are to be considered in an executive session) are available by contacting Lori Langan at 774.6007 ext. 202.

Wednesday, May 12th, 2021 4:30 PM The public can view/listen to the meeting via Zoom.

The Zoom link:

Join Zoom Meeting

<https://us02web.zoom.us/j/81448625276>

Meeting ID: 814 4862 5276

**Minutes**

**I. Call To Order**

Mr. Naleski called the meeting to order at 4:31 p.m.

**II. Roll Call of Members**

Mr. Naleski took roll.

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| Mr. Naleski | Present |
| Mrs. Suda | Present |
| Mr. Leest | Present |
| Dr. Hiebert | Present |
| Mr. Paine | Present |
| Mrs. Scott | Present |

Additionally, Mr. Drumm, Mr. Vest and Mrs. Langan were present.

**III. Presentations/Information/Reports**

* + 1. **President’s Report** - The President will provide information to the Board regarding matters pertaining to the FJA Board.

1. Academic Culture –
   * 1. **Director’s Report -** The Executive Director will provide information to the Board.
        1. Academic Feature – Mr. Drumm updated the board regarding employee vacancies. He has offered the 5th ELA/Socials studies teaching position and the candidate has accepted. The new interventionist position has been offered to Mr. Joel Chee. The Middle School Math position is still open. He will be interviewing for the open Spanish teacher position as well as for the newly opened 3rd/4th teacher position. Ms. Patterson will be assuming the Assistant Director position beginning July 1st, 2021.

This week we are celebrating Teacher Appreciation week.

* + - 1. Enrollment Numbers – Projected enrollment numbers are strong for the fall.
    1. **Business Manager’s Report -** The Business Manager will give an update regarding any FJA financial matters.
       - 1. Upcoming expenditures – Mrs. Langan shared some upcoming expenditures such as Teacher laptops, and a new updated server.
         2. Financials – Mrs. Langan gave an overview of the financials with the board. She also shared that she has begun working on the budget for next year. Mrs. Langan is working with a company out of Phoenix to begin using erate services to lower the cost of Technology as an example. We may be able to get reimbursed for items that have be previously purchased. Additionally, she has been working diligently on getting reimbursements for purchases/expenses related to grants.

**IV.** **Call To The Public** (Comments regarding matters over which the Board has authority are welcome from the public at this time. A time limit of 3 minutes per person is required due to time constraints. The Board may not discuss or take action on matters raised during the call to the public that are not specifically identified on the agenda. The only action the Board may take as a result of public comment is limited to directing staff to study the matter or scheduling the matter for further consideration at a later Board meeting.)

1. N/A

**V.** **Consent Agenda** (All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)

1. Approval of Minutes dated April 7th, 2021 – No further discussion needed.

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| Mr. Naleski | Made a motion to approve the minutes dated |
| Mr. Paine | Seconded |
| Mr. Naleski | Aye |
| Mrs. Suda | Aye |
| Mr. Leest | Abstain |
| Dr. Hiebert | Aye |
| Mr. Paine | Aye |
| Mrs. Scott | Aye |

**VI. Old Business (**Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made.)

1. Discuss long term building projects – Mr. Naleski shared that some of the committee met at the College America building. It was pushing over $30K for rent each month. Mr. Naleski shared that the committee will be looking at another property this next Tuesday. The committee continues its search.

**VII. New Business (** Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made. No action during Executive Session.)

1. Discussion with possible action regarding a Diversity, Equity, and Inclusion presentation. – Mr. Drumm shared that this will be tabled to the next meeting. He needs to meet with the committee to review some of the information. No further discussion or vote currently.

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|  | N/A |
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| Mr. Naleski |  |
| Mrs. Suda |  |
| Mr. Leest |  |
| Dr. Hiebert |  |
| Mr. Paine |  |
| Mrs. Scott |  |

1. Discussion with possible action regarding a New Hire Starting Salary Guide. – The board agrees that we need to be in line with FUSD and would like to revisit the Guide in the fall.

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| Mrs. Scott | Moves to approve the Guide As written with future agenda items to address the disparity between the bachelor pay column and the ADE certified pay column. |
| Mr. Naleski | Seconded |
| Mr. Naleski | Aye |
| Mrs. Suda | Aye – Also recommended that the gap between the two come in somewhere around the $4K mark. |
| Mr. Leest | Aye |
| Dr. Hiebert | Aye |
| Mr. Paine | Aye |
| Mrs. Scott | Aye |

1. Discussions with possible action regarding Dr. Ron Hiebert’s resignation from the board. – Dr. Hiebert shared his thoughts on FJA and that it has been a great school for his grandkids. He has enjoyed serving on the board but it time for him to fully retire.

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| Nr. Naleski | Motioned to approve Dr. Ron Hiebert’s resignation from the board effective May 30th, 2021 |
| Mr. Paine | Seconded the motion |
| Mr. Naleski | Aye |
| Mrs. Suda | Aye |
| Mr. Leest | Aye |
| Dr. Hiebert | Abstain |
| Mr. Paine | Aye |
| Mrs. Scott | Aye |

1. Discussion and possible action regarding Administration Contracts.  The Board may vote to discuss this matter in executive session for personnel matters pursuant to A.R.S. Sec. 38-431.03(A)(1) - N/A

**VIII. F.A.I.R. - Future Agenda Item Requests** (Items requested by the Board Members to be placed on a future Agenda.)

1. DEI presentation.
2. Continue to discuss the New Hire Salary Guide to address the disparity (can be in the fall)
3. Wealth Management presentation
4. 2022 Proposed and Adopted Budget

**IX.** **Adjournment**

Mr. Naleski adjourned the meeting at 6:26 p.m.