**NOTICE AND AGENDA OF REGULAR PUBLIC MEETING AND EXECUTIVE SESSION**

**OF THE GOVERNING BOARD OF**

**FLAGSTAFF JUNIOR ACADEMY & CHILDREN’S HOUSE**

**NOTICE**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board of Flagstaff Junior Academy & Children’s House will convene a meeting open to the public at the time, date and place indicated. Information regarding agenda items may be reviewed in the office of the Executive Director. The Board may vote to convene in Executive Session, which will not be open to the public, to discuss certain matters, as indicated on the agenda. These matters are marked by an asterisk (\*).The Governing Board of the Flagstaff Junior Academy & Children’s House may, by motion, recess into executive session to receive legal advice from the Board’s attorney(s) on any item contained in this agenda, pursuant to A.R.S. 38-431.03(A)(3), at any time during the meeting. The Governing Board may consider any item below in any order and at any time during the meeting. One or more members of the Governing Board may appear telephonically.

If any disabled person needs any type of accommodation, please notify Lori Langan at 774.6007 ext. 305 at least seventy-two (72) hours prior to the time scheduled for the meeting. Copies of the Board packet of information (except for any documents which are to be considered in an executive session) are available by contacting Lori Langan at 774.6007 ext. 305.

Wednesday, September 1st, 2021 4:30 PM at FJA Elementary School

306 W Cedar Avenue, Flagstaff, AZ 86001

**Minutes**

**I. Call To Order**

Mr. Naleski called the meeting to order at 4:34 p.m.

**II. Roll Call of Members**

Mr. Naleski took Roll.

|  |  |
| --- | --- |
| Mr. Naleski | Present |
| Mrs. Suda | Absent |
| Mrs. Scott | Present |
| Ms. Smith | Present |
| Mrs. Jorgensen | Present |
| Mrs. Saltzburg | Present |
| Mrs. Neff | Present |

Additionally, Dr. Morrison, Ms. Patterson, Mrs. Langan and Mr. Leest were present.

**III. Presentations/Information/Reports**

* + 1. **President’s Report** - The President will provide information to the Board regarding matters pertaining to the FJA Board.

1. Academic Culture – N/A
   * 1. **Director’s Report -** The Executive Director will provide information to the Board regarding school matters.
2. Discussion regarding Monthly written Report
3. Enrollment – ADM is currently at 281.7
4. AZM2 update – Dr. Morrison reviewed the data with the Board
   * 1. **Business Manager’s Report -** The Business Manager will give an update regarding any FJA financial matters.
5. Wealth Management presentation – Wealth Management Rep, Mr. Leest, shared the history and current performance of our investment accounts.
6. Financials – Mrs. Langan reviewed the financials of both FY21 and FY22 School Years. Also, the annual financial audit begins next week.

**IV.** **Call To The Public** (Comments regarding matters over which the Board has authority are welcome from the public at this time. A time limit of 3 minutes per person is required due to time constraints. The Board may not discuss or take action on matters raised during the call to the public that are not specifically identified on the agenda. The only action the Board may take as a result of public comment is limited to directing staff to study the matter or scheduling the matter for further consideration at a later Board meeting.)

1. Opened Public Hearing at 6:15 p.m. Call to the Public regarding the HB2862, FJA instructional time Model.

* No Public Comment Made
* Closed Public Comment at 6:16 p.m.

1. No public in attendance

**V.** **Consent Agenda** (All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)

1. Approval of Minutes dated August 4th, 2021

|  |  |
| --- | --- |
| Mr. Naleski | Motioned to approve the minutes dated August 4th, 2021 |
| Ms. Saltzburg | Seconded |
| Mr. Naleski | Aye |
| Mrs. Suda | Absent |
| Mrs. Scott | Aye |
| Ms. Smith | Aye |
| Mrs. Jorgensen | Aye |
| Mrs. Saltzburg | Aye |
| Mrs. Neff | Aye |

1. Approval of Minutes dated August 16th, 2021

|  |  |
| --- | --- |
| Mr. Naleski | Motioned to approve the minutes dated August 16th, 2021 |
| Mrs. Saltzburg | Seconded |
| Mr. Naleski | Aye |
| Mrs. Suda | Absent |
| Mrs. Scott | Aye |
| Ms. Smith | Aye |
| Mrs. Jorgensen | Aye |
| Mrs. Saltzburg | Aye |
| Mrs. Neff | Aye |

**VI. Old Business (**Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made.)

1. Discuss long term building projects – Mr. Naleski updated the Board on the turquoise property as well as properties that are prospects.

**VII. New Business (** Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made. No action during Executive Session.)

1. Discussion with possible action regarding the School Opening Plan for the 21/22 school year. Dr. Morrison reviewed the recommended updates.

|  |  |
| --- | --- |
| Mr. Naleski | Motioned to approve the recommended updated as follows…Alter language under the “Stay Home When Sick” section to reflect current county guidance as shared with school leaders and families in letter dated August 19, 2021. |
| Mrs. Neff | Seconded |
| Mr. Naleski | Aye |
| Mrs. Suda | Absent |
| Mrs. Scott | Aye |
| Ms. Smith | Aye |
| Mrs. Jorgensen | Aye |
| Mrs. Saltzburg | Aye |
| Mrs. Neff | Aye |

1. Public Hearing, Consideration and Possible Action regarding the HB2862, Schools Instructional Time Models for School Year 2021-2022. Dr. Morrison shared that we are not currently offering a remote learning option, but consideration in case it is needed in the future. She shared the recommended updates to the Plan.

Opened Public Hearing at 6:15 p.m.

No public present

Closed Public Hearing at 6:16 p.m.

|  |  |
| --- | --- |
| Mr. Naleski | Motioned to alter language on Page 4 about Remote Learning Option to read “FJA may implement a full-time remote learning option if COVID conditions necessitate it.” |
| Mrs. Scott | Seconded |
| Mr. Naleski | Aye |
| Mrs. Suda | Absent |
| Mrs. Scott | Aye |
| Ms. Smith | Aye |
| Mrs. Jorgensen | Aye |
| Mrs. Saltzburg | Aye |
| Mrs. Neff | Aye |

1. Discussion with possible action regarding Moving October meeting a week earlier to September 27th, 2021

|  |  |
| --- | --- |
| Mr. Naleski | Moved that we keep the October 6th ,2021 Board meeting and hold a special meeting on September 27th, 2021. |
| Mrs. Saltzburg | Seconded |
| Mr. Naleski | Aye |
| Mrs. Suda | Absent |
| Mrs. Scott | Aye |
| Ms. Smith | Aye |
| Mrs. Jorgensen | Aye |
| Mrs. Saltzburg | Aye |
| Mrs. Neff | Aye |

**VIII. Recognition of Donations and Contributions**

**IX. Announcements/Upcoming Events**

1. Thur. 9/2—FJA Cross Country, 4:15 at Maine School in Parks
2. Mon. 9/6—No School, Labor Day
3. Wed. 9/15—Weekly Opt-In Pooled Testing Begins
4. Fri. 9/17—All-Staff Training, 12:45-3:30 p.m.
5. Wed. 9/29—Middle School Picture Day
6. Fri. 10/1—Elementary School Picture Day
7. Fri. 11/12—Picture Day Make-Up (Both Campuses)

**X. F.A.I.R. - Future Agenda Item Requests** (Items requested by the Board Members to be placed on a future Agenda.)

1. Continue to discuss the New Hire Salary Guide to address the disparity (can be in the fall)
2. Possible Board Retreat (October), see if the County could do the Board Training again.
3. Review of Executive Director/Assistant Director Evaluation Instruments and Goals (October)
4. Approve policy for Staff Covid leave to include substitutes and pay (October)
5. AFR – Needs to be completed and approved before the 10.15.21 deadline.
6. Vote to modify the Wealth Management Portfolios

**XI.** **Adjournment**

Mr. Naleski adjourned the meeting at 6:55 p.m.