**NOTICE AND AGENDA OF REGULAR PUBLIC MEETING AND EXECUTIVE SESSION**

**OF THE GOVERNING BOARD OF**

 **FLAGSTAFF JUNIOR ACADEMY & CHILDREN’S HOUSE**

**NOTICE**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board of Flagstaff Junior Academy & Children’s House will convene a meeting open to the public at the time, date and place indicated. Information regarding agenda items may be reviewed in the office of the Executive Director. The Board may vote to convene in Executive Session, which will not be open to the public, to discuss certain matters, as indicated on the agenda. These matters are marked by an asterisk (\*).The Governing Board of the Flagstaff Junior Academy & Children’s House may, by motion, recess into executive session to receive legal advice from the Board’s attorney(s) on any item contained in this agenda, pursuant to A.R.S. 38-431.03(A)(3), at any time during the meeting. The Governing Board may consider any item below in any order and at any time during the meeting. One or more members of the Governing Board may appear telephonically.

If any disabled person needs any type of accommodation, please notify Lori Langan at 774.6007 ext. 305 at least seventy-two (72) hours prior to the time scheduled for the meeting. Copies of the Board packet of information (except for any documents which are to be considered in an executive session) are available by contacting Lori Langan at 774.6007 ext. 305.

Wednesday, November 3rd, 2021 4:30 PM: The meeting will be held via Zoom at the following link…

Join Zoom Meeting

<https://us02web.zoom.us/j/84797666558>

Meeting ID: 847 9766 6558

**Minutes**

**I. Call To Order**

Mr. Naleski called the meeting to order at 4:33 P.m.

**II. Roll Call of Members**

Mr. Naleski took roll

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| Mr. Naleski | Present |
| Mrs. Suda | Present – Joined at 4:46 p.m. |
| Mrs. Scott | Present |
| Ms. Smith | Present |
| Mrs. Saltzburg | Present |
| Mrs. Jorgensen | Present – Joined at 4:35 p.m. |
| Mrs. Neff | Present |

**III. Presentations/Information/Reports**

* + 1. **President’s Report** - The President will provide information to the Board regarding matters pertaining to the FJA Board.
1. Academic Culture – Nothing to report
	* 1. **Director’s Report -** The Executive Director will provide information to the Board regarding school matters.
2. Discussion regarding Monthly written report and other school business. – Dr. Morrison reviewed her report with the board and answered questions from the board.
3. Assistant Director – presentation of Goals – Ms. Patterson reviewed her goals with the Board.
	* 1. **Business Manager’s Report -** The Business Manager will give an update regarding any FJA financial matters.
4. Update on Financials/upcoming expenditures – Mrs. Langan reviewed the financial overview with the board and answered any questions.

**IV.** **Call To The Public** (Comments regarding matters over which the Board has authority are welcome from the public at this time. A time limit of 3 minutes per person is required due to time constraints. The Board may not discuss or take action on matters raised during the call to the public that are not specifically identified on the agenda. The only action the Board may take as a result of public comment is limited to directing staff to study the matter or scheduling the matter for further consideration at a later Board meeting.)

1. No public comment

**V.** **Consent Agenda** (All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)

1. Approval of Minutes dated 10/06/2021

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| Mr. Naleski | Motioned to approve the minutes dated 10/06/2021 |
| Mrs. Scott | Seconded the motion to approve the minutes dated 10/06/2021 |
| Mr. Naleski | Aye |
| Mrs. Suda | Abstain |
| Mrs. Scott | Aye |
| Ms. Smith | Aye |
| Mrs. Saltzburg | Aye |
| Mrs. Jorgensen | Aye |
| Mrs. Neff | Aye |

**VI. Old Business (**Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made.)

1. Discuss Long Term Building Projects – Mr. Naleski shared an updated regarding the Bonito Lease after meeting with Mr. Kuhn. The search continues for a new property for the middle school campus. Please continue to look as well. Mrs. Neff asked about a couple of properties out on 89. We have looked at both previously.

**VII. New Business (** Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made. No action during Executive Session.)

1. Discussion with possible action regarding the School Opening Plan for the 21/22 school year – Nothing further to discuss. Mr. Naleski shared that with the new developments and potential for vaccines being available for some of our students, to be prepared to discuss at the December meeting.

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| N/A | Motioned |
| N/A | Seconded |
| Mr. Naleski | N/A |
| Mrs. Suda | N/A |
| Mrs. Scott | N/A |
| Ms. Smith | N/A |
| Mrs. Saltzburg | N/A |
| Mrs. Jorgensen | N/A |
| Mrs. Neff | N/A |

1. Discussion with possible action for approval of the Executive Director Evaluation Framework. – Dr. Morrison reviewed the documentation with the board and answered questions from the board.

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| Mr. Naleski | Motioned to approve the Executive Director Evaluation Framework as written |
| Mrs. Neff | Seconded the motion |
| Mr. Naleski | Aye |
| Mrs. Suda | Aye |
| Mrs. Scott | Aye |
| Ms. Smith | Absent left at 5:27 p.m. |
| Mrs. Saltzburg | Aye |
| Mrs. Jorgensen | Aye |
| Mrs. Neff | Aye |

1. Discussion with possible action for approval of the Assistant Director Evaluation Framework. Dr. Morrison reviewed the documentation with the board and answered questions from the board.

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| Mr. Naleski | Motioned to approve the Assistant Director Evaluation Framework as written |
| Mrs. Neff | Seconded the motion |
| Mr. Naleski | Aye |
| Mrs. Suda | Aye |
| Mrs. Scott | Aye |
| Ms. Smith | Absent, left at 5:27 p.m. |
| Mrs. Saltzburg | Aye |
| Mrs. Jorgensen | Aye |
| Mrs. Neff | Aye |

1. Discussion with possible action for approval of the YCESA Charter Resolution for Flagstaff Junior Academy.

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| Mr. Naleski | Motioned to approve the YCESA Charter Resolution for Flagstaff Junior Academy |
| Mrs. Scott | Seconded the motion |
| Mr. Naleski | Aye |
| Mrs. Suda | Aye |
| Mrs. Scott | Aye |
| Ms. Smith | Absent, left at 5:27 p.m. |
| Mrs. Saltzburg | Aye |
| Mrs. Jorgensen | Aye |
| Mrs. Neff | Aye |

1. Discussion with possible action to approve the following resignations.
* Office Manager – Olivia Krueger: effective date 12/3/2021 – Graduating NAU and relocating.

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| Mr. Naleski | Motioned to approve with the correction of “Office Manager to Office Assistant” – Olivia Krueger effective 12/3/2021  |
| Mrs. Suda | Seconded the motion as stated. |
| Mr. Naleski | Aye |
| Mrs. Suda | Aye |
| Mrs. Scott | Aye |
| Ms. Smith | Absent, Left at 5:27 p.m. |
| Mrs. Saltzburg | Aye |
| Mrs. Jorgensen | Aye |
| Mrs. Neff | Aye |

**VIII. Announcements/Upcoming Events**

1. Cedar Campus Clean up day: Saturday, November 6th, 2021 8:30 a.m. to 11:00 a.m.
2. Veterans Day: No School, November 11th, 2021
3. Picture Retakes: November 12th, 2021
4. Thanksgiving Break: November 22 - November 26th, 2021. Happy Gobble Gobble Day.
5. Congrats to FJA Varsity Volleyball, 1st place in middle school championship game

**IX. F.A.I.R. - Future Agenda Item Requests** (Items requested by the Board Members to be placed on a future Agenda.)

1. Review the New Hire Salary Guide – Early part of next year
2. Audit acceptance – December
3. Teacher Evaluation Framework
4. Continued review of School Opening plan
5. Vote on when Executive Director Evaluation needs to be completed – December meeting. P&Ps state March 1st, suggested to move to April 1st.

**X.** **Adjournment**

Mr. Naleski adjourned the meeting at 5:50 p.m.