**NOTICE AND AGENDA OF REGULAR PUBLIC MEETING AND EXECUTIVE SESSION**

**OF THE GOVERNING BOARD OF**

 **FLAGSTAFF JUNIOR ACADEMY & CHILDREN’S HOUSE**

**NOTICE**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board of Flagstaff Junior Academy & Children’s House will convene a meeting open to the public at the time, date and place indicated. Information regarding agenda items may be reviewed in the office of the Executive Director. The Board may vote to convene in Executive Session, which will not be open to the public, to discuss certain matters, as indicated on the agenda. These matters are marked by an asterisk (\*).The Governing Board of the Flagstaff Junior Academy & Children’s House may, by motion, recess into executive session to receive legal advice from the Board’s attorney(s) on any item contained in this agenda, pursuant to A.R.S. 38-431.03(A)(3), at any time during the meeting. The Governing Board may consider any item below in any order and at any time during the meeting. One or more members of the Governing Board may appear telephonically.

If any disabled person needs any type of accommodation, please notify Lori Langan at 774.6007 ext. 305 at least seventy-two (72) hours prior to the time scheduled for the meeting. Copies of the Board packet of information (except for any documents which are to be considered in an executive session) are available by contacting Lori Langan at 774.6007 ext. 305.

Wednesday, May 11, 2022 at 5:00 PM: The meeting will be held at the Cedar Campus,
306 W Cedar Ave as well as via Zoom at the following link:

Join Zoom Meeting

https://us02web.zoom.us/j/83488033556

Meeting ID: 834 8803 3556

Passcode: 240946

**Minutes**

**I. Call To Order**

Mr. Naleski called the meeting to order at 5:02 p.m.

**II. Roll Call of Members**

Mr. Naleski Took roll.

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| Mr. Naleski | Present |
| Mrs. Scott | Present |
| Mrs. Saltzburg | Present |
| Mrs. Jorgensen | Present |
| Mrs. Neff | Present |
| Mrs. Suda | Present |
| Ms. Smith | Absent |

Additionally, Dr. Carissa Morrison, Ms. Kristin Patterson, and Mr. Michael Walsh were present.

**III. Presentations/Information/Reports**

* + 1. **Special Education Report**—SPED Coordinator Michael Walsh- Mike Walsh shared SPED data showing a summary of SPED students (IEP/504) students from previous years. Provided background on evaluation process and showed numbers that demonstrate an increase in SPED students since COVID.
1. Discussion with possible action regarding the FY22 Revised Budget
	* + - 1. Special thanks to Brandi Suda and Eli Cohen, Executive Director of Flagstaff Arts and Leadership Academy for helping with the revised budget
				2. Dr. Morrison explained that the budget was reviewed line by line and updated based on actual year-to-date expenditures and updated student enrollment numbers and grant revenues
				3. The revenues are still greater than expenditures.

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| Mr. Naleski | Motioned to approve revised fiscal year 2022 budget. |
| Mrs. Neff | Seconded |
| Mrs. Scott | Aye |
| Mrs. Jorgensen | Aye |
| Mr. Naleski | Aye |
| Mrs. Saltzburg | Aye |
| Mrs. Suda | Absent |
| Ms. Smith | Absent |

* + 1. **President’s Report—**The President will provide information to the Board regarding matters pertaining to the FJA Board
			- 1. N/A
		2. **Director’s Report—**The Executive Director will provide information to the Board regarding school matters

Enrollment Update- Enrollment is at 335 students but trends show that it could drop by 5 to 25 students before August 2022. The new budget will be built around an expected 290 students.

Currently in the process of hiring for vacant positions.

**IV.** **Call To The Public** (Comments regarding matters over which the Board has authority are welcome from the public at this time. A time limit of 3 minutes per person is required due to time constraints. The Board may not discuss or take action on matters raised during the call to the public that are not specifically identified on the agenda. The only action the Board may take as a result of public comment is limited to directing staff to study the matter or scheduling the matter for further consideration at a later Board meeting.)

1. Call to the Public-N/A

**V.** **Consent Agenda** (All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)

* + - * 1. Approval of Minutes dated 4/20/2022

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| Mr. Naleski | Motioned to approve the minutes dated 4/20/22 |
| Mrs. Scott | Seconded |
| Mrs. Jorgensen | Aye |
| Mr. Naleski | Aye |
| Mrs. Saltzburg | Aye |
| Mrs. Neff | Aye |
| Mrs. Suda | Absent |
| Ms. Smith | Absent |

**VI. Old Business (**Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made.)

Discuss Long Term Building Projects- N/A

**VII. New Business (** Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made. No action during Executive Session.)

1. Discussion with possible action regarding the 2022-2023 SY/Semester Two Updated Safe Return to In-Person Learning Plan for submission to ADE

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| Mr. Naleski | Motioned to approve 2022-2023 SY/Semester Two Updated Safe Return to In-Person Learning Plan for submission to ADE. |
| Mrs. Saltzburg | Seconded |
| Mrs. Scott | Aye |
| Mrs. Jorgensen | Aye |
| Mr. Naleski | Aye |
| Mrs. Neff | Aye |
| Mrs. Suda | Absent |
| Ms. Smith | Absent |

1. Discussion with possible action regarding the renewal of legal services with Mangum, Wall, Stoops, and Warden, P.L.L.C. for 2022-2023 SY

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| Mr. Naleski | Motioned to renew legal services with Mangum, Wall, Stoops, and Warden P.L.L.C for 2022-2023 SY. |
| Mrs. Jorgensen | Seconded |
| Mrs. Scott | Aye |
| Mr. Naleski | Aye |
| Mrs. Saltzburg | Aye |
| Mrs. Neff | Aye |
| Mrs. Suda | Absent |
| Ms. Smith | Absent |

1. Discussion with possible action regarding the renewal of speech/language therapy services with Tina Nation, MS, CCC-SLP for 2022-2023 SY

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| Mr. Naleski | Motioned to renew speech/language therapy services with Tina Nation, MS, CCC-SLP for 2022-2023 SY. |
| Mrs. Scott | Seconded |
| Mrs. Jorgensen | Aye |
| Mr. Naleski | Aye |
| Mrs. Saltzburg | Aye |
| Mrs. Neff | Aye |
| Mrs. Suda | Absent |
| Ms. Smith | Absent |

1. Discussion with possible action regarding the resignation of Patricia Colon, effective May, 18, 2022

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| Mr. Naleski | Motioned to approve the resignation of Patricia Colon effective May 18. |
| Mrs. Saltzburg | Seconded |
| Mrs. Scott | Aye |
| Mrs. Jorgensen | Aye |
| Mr. Naleski | Aye |
| Mrs. Neff | Aye |
| Mrs. Suda | Absent |
| Ms. Smith | Absent |

1. Discussion with possible action regarding the retirement of Ron Kuzara, effective July 5, 2022
2. Dr. Morrison recognized Mr. Kuzara’s service to FJA and his dedication to our students. He will be missed.

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| Mr. Naleski | Motioned to approve the resignation of Ron Kuzara effective July 5. |
| Mrs. Neff | Seconded |
| Mrs. Scott | Aye |
| Mrs. Jorgensen | Aye |
| Mr. Naleski | Aye |
| Mrs. Saltzburg | Aye |
| Mrs. Suda | Absent |
| Ms. Smith | Absent |

1. Discussion with possible action regarding the resignation of board member Jenny Scott, effective July 1, 2022
2. Board members and admin thanked Jenny Scott for service to the board.

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| Mr. Naleski | Motioned to approve resignation of board member Jenny Scott effective July 1. |
| Mrs. Neff | Seconded |
| Mrs. Jorgensen | Aye |
| Mr. Naleski | Aye |
| Mrs. Saltzburg | Aye |
| Mrs. Scott | Abstained |
| Mrs. Suda | Absent |
| Ms. Smith | Absent |

1. Discussion with possible action regarding the hiring of Ruth Roazen as the 2022-2023 SY Bonito Campus Special Education Teacher

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| Mr. Naleski | Motioned to approve the hiring of Ruth Roazen. |
| Mrs. Jorgensen | Seconded |
| Mrs. Scott | Aye |
| Mr. Naleski | Aye |
| Mrs. Saltzburg | Aye |
| Mrs. Neff | Aye |
| Mrs. Suda | Absent |
| Ms. Smith | Absent |

1. Discussion with possible action regarding the hiring of Cathleen Goodell as the 2022-2023 SY 7th/8th Grades Math Teacher

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| Mr. Naleski | Motioned to approve the hiring of Cathleen Goodell at the 2022-2023 SY 7th/8th Grade Math Teacher. |
| Mrs. Neff | Seconded |
| Mrs. Scott | Aye |
| Mrs. Jorgensen | Aye |
| Mr. Naleski | Aye |
| Mrs. Saltzburg | Aye |
| Mrs. Suda | Absent |
| Ms. Smith | Absent |

1. Discussion with possible action regarding the Assistant Director’s Contract. The Governing Board may vote to enter into Executive Session pursuant to A.R.S. 38-431.03 (A) (1)

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| Mr. Naleski | Motioned to approve the Assistant Director contract with a 3% raise and health care coverage for one family member. |
| Mrs. Scott | Seconded |
| Mrs. Jorgensen | Aye |
| Mr. Naleski | Aye |
| Mrs. Saltzburg | Aye |
| Mrs. Neff | Aye |
| Mrs. Suda | Absent |
| Ms. Smith | Absent |

1. Discussion with possible action regarding the Executive Director’s Contract. The Governing Board may vote to enter into Executive Session pursuant to A.R.S. 38-431.03 (A) (1)

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| Mrs. Scott  | Motioned to approve the Executive Director contract with a 2% raise with a further 1 % raise if ADM numbers at 100 day count meet budgeted 290 ADM and Children’s House tuition included. |
| Mr. Naleski | Seconded |
| Mrs. Jorgensen | Aye |
| Mr. Naleski | Aye |
| Mrs. Saltzburg | Aye |
| Mrs. Neff | Aye |
| Mrs. Suda | Absent |
| Ms. Smith | Absent |

**VIII. Announcements/Upcoming Events**

1. May 13, 2022—Grandparents Day at Cedar Campus
2. Week of May 16th—Middle School Washington, D.C. Close-Up Trip
3. Week of May 16th—6th Graders at Camp Colton
4. May 18, 2022—Bike to School Day
5. May 20, 2022—Movie Night at Cedar Campus
6. May 24, 2022—Spring Arts Showcase at Bonito Campus
7. June 30, 2022—No School, Memorial Day
8. June 2, 2022—8th Grade Promotion at Bonito Campus, 6:00 p.m.
9. June 3, 2022—Kindergarten Graduation, 10:00 a.m.
10. June 13th through June 30th—Snow Wolf Adventure Camp

**IX. F.A.I.R. - Future Agenda Item Requests** (Items requested by the Board Members to be placed on a future Agenda.)

1. Board By-Laws Sub-Committee
2. Wealth Management Update
3. Staff Before and Aftercare Policy
4. Revised Policies and Procedures
5. 2022-2023 SY Prop 301 Plan
6. 2022-2023 SY Teacher Evaluation Tool
7. Approve AZ OnTrack Summer Camp Agreement

**X.** **Adjournment**

Mr. Naleski adjourned the meeting at 6:49 p.m.