**NOTICE AND AGENDA OF REGULAR PUBLIC MEETING AND EXECUTIVE SESSION**

**OF THE GOVERNING BOARD OF**

**FLAGSTAFF JUNIOR ACADEMY & CHILDREN’S HOUSE**

**NOTICE**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board of Flagstaff Junior Academy & Children’s House will convene a meeting open to the public at the time, date and place indicated. Information regarding agenda items may be reviewed in the office of the Executive Director. The Board may vote to convene in Executive Session, which will not be open to the public, to discuss certain matters, as indicated on the agenda. These matters are marked by an asterisk (\*). The Governing Board of the Flagstaff Junior Academy & Children’s House may, by motion, recess into executive session to receive legal advice from the Board’s attorney(s) on any item contained in this agenda, pursuant to A.R.S. 38-431.03(A)(3), at any time during the meeting. The Governing Board may consider any item below in any order and at any time during the meeting. One or more members of the Governing Board may appear telephonically.

If any disabled person needs any type of accommodation, please notify Lori Langan at 774.6007 ext. 305 at least seventy-two (72) hours prior to the time scheduled for the meeting. Copies of the Board packet of information (except for any documents which are to be considered in an executive session) are available by contacting Carissa Morrison at 774.6007 ext. 300.

Wednesday, September 7, 2022—5:00 PM

The meeting will be held via Zoom at the following link:

https://us02web.zoom.us/j/89761479482?pwd=VFN2RHJEa1UvK0t2V2xiNWhTeEp2UT09

Meeting ID: 897 6147 9482

Passcode: 669683

**MINUTES**

**I. Call To Order**

Mr. Naleski called the meeting to order at 5:00 p.m.

**II. Roll Call of Members**

Mr. Naleski took roll.

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| Mr. Naleski | Present |
| Mrs. Neff | Present |
| Mrs. Saltzburg | Present |
| Mrs. Suda | Absent |
| Ms. Smith | Absent |

Additionally, Dr. Carissa Morrison, Ms. Kristin Patterson, Ms. Cassie Wilson and a potential board member, Ms. Kim Shaw, were present.

**III. Presentations/Information/Reports**

* + 1. **President’s Report—** No report this evening.
    2. **Director’s Report—**Dr. Morrison discussed revised budget and explained table detailing changes. Updated the board on a new hire for the SPED department. Updated the board on some new legislative changes.
    3. **Organizational Chart Presentation—**Ms. Patterson discussed FJA’s organizational chart.
    4. **Financial Updates—**Ms. Wilson discussed financial documents and provided summary. She explained that the audit is ongoing and AFR will be presented at next board meeting for approval in October.Mrs. Saltzburg, Mr. Naleski, and Dr. Morrison thanked Cassie for her work and for creating a financials summary sheet.

**IV.** **Call To The Public** (Comments regarding matters over which the Board has authority are welcome from the public at this time. A time limit of 3 minutes per person is required due to time constraints. The Board may not discuss or take action on matters raised during the call to the public that are not specifically identified on the agenda. The only action the Board may take as a result of public comment is limited to directing staff to study the matter or scheduling the matter for further consideration at a later Board meeting.)

1. Call to the Public-No public comment.

**V.** **Consent Agenda (**All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)

* + - * 1. Approval of Minutes dated 8/3/2022-
        2. Approval of new hires: Classroom Aides Barbara Boznak and Environmental Literacy Coordinator (in partnership with NAU) Claire Asmussen

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| Mr. Naleski | Motioned to approve consent agenda items as written. |
| Mrs. Neff | Seconded |
| Mrs. Saltzburg | Aye |
| Mrs. Suda | Absent |
| Ms. Smith | Absent |

**VI. Old Business (**Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made.)

Discuss Long Term Building Projects- Mr. Naleski and Dr. Morrison met with Charter School Capital. Mrs. Langan found the group through the AZ Charter Conference. Mr. Naleski and Dr. Morrison were not sure if FJA will pursue. Dr. Morrison met with Justin DiNardi, FUSD’s Facilities and Maintenance Superintendent.

**VII. New Business (**Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made. No action during Executive Session.)

1. Discussion with possible action regarding Board Applications for Tommi Drum, Roy DuPrez, Kim Shaw, and Julie Sokol- Mr. Naleski decided to table the discussion until more board members are represented in the decision of who to choose.
2. Discussion with possible action regarding resignation of Anna Chase

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| Mr. Naleski | Motioned to approve resignation for office employee Anna Chase |
| Mrs. Saltzburg | Seconded |
| Mrs. Neff | Aye |
| Mrs. Suda | Absent |
| Ms. Smith | Absent |

1. Discussion with possible action regarding acceptance of Childcare Stabilization Grant ($50,000) and corollary Workforce Amount Grant ($58,500)

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| Mr. Naleski | Motioned to approve acceptance of Childcare Stabilization Grant ($50,000) and corollary Workforce Amount Grant ($58,500) |
| Mrs. Saltzburg | Seconded |
| Mrs. Neff | Aye |
| Mrs. Suda | Absent |
| Ms. Smith | Absent |

1. Discussion with possible action regarding the FY23 Revised Budget #1

Dr. Morrison explained that the budget can be revised up to three times. The FJA Leadership Committee did not feel that it was appropriate to give a raise to teachers right now, but the team would like to use extra funds, if they exist at the end of the year, for a retention bonus. Dr. Morrison recommended that we move $12,000 to operational repairs and maintenance instead of including it in our fixed expenses.

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| Mr. Naleski | Motioned to approve FY23 Revised Budget #1 with recommended changes including moving $12,000 from "2600 Operations/Fixed Assets 0182" to "2600 Operations 6400 and 6600," with $10,000 moved to 6400 and $2,000 moved to 6600. |
| Mrs. Neff | Seconded |
| Mrs. Saltzburg | Aye |
| Mrs. Suda | Absent |
| Ms. Smith | Absent |

1. Discussion with possible action regarding FJA Governing Board’s Revised By-Laws

The Board requested to add bylaws future agenda items.

**VIII. Announcements/Upcoming Events**

1. September 9th—FJA Back-to-School BBQ
2. September 21st—Cedar Campus Celebrates International Peace Day
3. October 10th-14th—Fall Break
4. October 19th and 20th—Parent-Teacher Conferences, Half Day/Early Dismissal

**IX. F.A.I.R. - Future Agenda Item Requests** (Items requested by the Board Members to be placed on a future Agenda.)

1. 2021-2022 SY State Testing Results Update (Oct)
2. FY22 Annual Financial Review (Oct)
3. 2022-2023 SY Prop 301 Plan (Oct)
4. FY22 Fester and Chapman Audit
5. 2022-2023 SY Teacher Evaluation Tool (Oct/Nov)
6. Revise New Hire Classroom Aide Wage Schedule (Dec)

The Board requested to add the Safe Return to Learning Plan to future agenda items. The Board discussed having a separate meeting to evaluate the applications of prospective board members.

**X.** **Adjournment**

President adjourned the meeting at 6:01 p.m.