**NOTICE AND AGENDA OF REGULAR PUBLIC MEETING AND EXECUTIVE SESSION**

**OF THE GOVERNING BOARD OF**

**FLAGSTAFF JUNIOR ACADEMY & CHILDREN’S HOUSE**

**NOTICE**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board of Flagstaff Junior Academy & Children’s House will convene a meeting open to the public at the time, date and place indicated. Information regarding agenda items may be reviewed in the office of the Executive Director. The Board may vote to convene in Executive Session, which will not be open to the public, to discuss certain matters, as indicated on the agenda. These matters are marked by an asterisk (\*). The Governing Board of the Flagstaff Junior Academy & Children’s House may, by motion, recess into executive session to receive legal advice from the Board’s attorney(s) on any item contained in this agenda, pursuant to A.R.S. 38-431.03(A)(3), at any time during the meeting. The Governing Board may consider any item below in any order and at any time during the meeting. One or more members of the Governing Board may appear telephonically.

If any disabled person needs any type of accommodation, please notify Kristin Patterson at 774.6007 ext. 201 at least seventy-two (72) hours prior to the time scheduled for the meeting. Copies of the Board packet of information (except for any documents which are to be considered in an executive session) are available by contacting Carissa Morrison at 774.6007 ext. 300.

Wednesday, October 5, 2022—5:30 PM

Join Zoom Meeting

https://us02web.zoom.us/j/84018445754?pwd=Q3hDZFZpQkowRDlrQURtWE5PcmcyZz09

Meeting ID: 840 1844 5754

Passcode: 287197

**MINUTES**

**I. Call To Order**

Mr. Naleski called the meeting to order at 5:37 p.m.

**II. Roll Call of Members**

Mr. Naleski took roll.

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| Mr. Naleski | Present |
| Mrs. Neff | Present |
| Ms. Smith | Present |
| Mrs. Suda | Present |
| Mrs. Saltzburg | Absent |

Additionally, Dr. Carissa Morrison, Ms. Kristin Patterson, Ms. Cassie Wilson and new board member, Ms. Kim Shaw, were present.

**III. Presentations/Information/Reports**

* + 1. **President’s Report—**The President will provide information to the Board regarding matters pertaining to the FJA Board- No report this evening.
    2. **Director’s Report—**The Executive Director will provide information to the Board regarding school matters- Dr. Morrison stated that this school year feels like a more traditional year. Mr. Matt Clark was nominated by administration for Teacher of the Year. Mr. Clark’s letter or recommendation was a compilation of feedback from teachers and students. Ms. Cassie Wilson discussed monthly financial report and DES grant.
    3. **Presentation on 2021-2022 SY State Testing Results—**Dr. Morrison and Ms. Patterson presented AASA test results from 2022 and provided overview of historical data from previous AZ Merit and AZM2 testing years. Dr. Morrison mentioned that school letter grades will be released by November 1, 2022.

**IV.** **Call To The Public** (Comments regarding matters over which the Board has authority are welcome from the public at this time. A time limit of 3 minutes per person is required due to time constraints. The Board may not discuss or take action on matters raised during the call to the public that are not specifically identified on the agenda. The only action the Board may take as a result of public comment is limited to directing staff to study the matter or scheduling the matter for further consideration at a later Board meeting.)

1. Call to the Public- No public comment.

**V.** **Consent Agenda (**All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)

* + - * 1. Approval of Minutes dated 9/22/2022
        2. Approval of resignations of Classroom Aides Heather Stirnweis and Laurie Underwood

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| Mr. Naleski | Motioned to approve consent agenda items as written. |
| Mrs. Suda | Seconded |
| Mrs. Neff | Aye |
| Ms. Smith | Aye |
| Mrs. Saltzburg | Absent |

**VI. Old Business (**Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made.)

Discuss Long Term Building Projects- Mr. Naleski heard that FUSD has paused future building projects temporarily with the change in their facilities leadership personnel. He is hopeful that our middle school can remain at the Bonito campus next year.

**VII. New Business (**Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made. No action during Executive Session.)

1. Discussion with possible action regarding SY2022-2023 FJA’s Safe Return to In-Person Learning Plan- No new updates.
2. Discussion with possible action regarding FY22 Fester and Chapman Audit- Mrs. Suda recommended waiting to approve the final report and offered to work with Dr. Morrison and Ms. Wilson to make changes. A special meeting is scheduled for Thursday, October 13, at 12:00 p.m. to approve the AFR. Dr. Morrison complemented Ms. Wilson for her work on the audit and for taking on Ms. Langan’s many financial duties in her absence.
3. Discussion with possible action regarding FY22 Annual Financial Audit
4. Discussion with possible action regarding SY2022-2023 Prop 301 Plan

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| Mr. Naleski | Motioned to approve the SY2022-2023 Prop 301 Plan as written. |
| Ms. Smith | Seconded |
| Mrs. Neff | Aye |
| Mrs. Suda | Aye |
| Mrs. Saltzburg | Absent |

1. Discussion with possible action regarding FJA’s Parental/Guardian Visitation Policy

Ms. Smith recommended reviewing the FJA Policies and Procedures visitor policy and FJA’s Parental/Guardian Visitation Policy to make sure they are in alignment.

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| Ms. Smith | Motioned to approve FJA’s Parental/Guardian Visitation Policy as proposed. |
| Mrs. Neff | Seconded |
| Mr. Naleski | Aye |
| Mrs. Suda | Aye |
| Mrs. Saltzburg | Absent |

1. Discussion with possible action regarding FJA’s Governing Board Revised By-Laws- No new updates. Ms. Smith will bring proposed edits to the next regular board meeting.

**VIII. Announcements/Upcoming Events**

1. October 3, 2022—Athletics Picture Day
2. October 10th-14th—Fall Break
3. October 19th and 20th—Parent-Teacher Conferences, Half Day/Early Dismissal
4. November 10, 2022—Make-Up Picture Day (Both Campuses)
5. November 11, 2022—Veterans Day, No School

**IX. F.A.I.R. - Future Agenda Item Requests** (Items requested by the Board Members to be placed on a future Agenda.)

Meeting Next Thursday for financial review. Brandi and Cassie have been so instrumental. Should be 15 minutes or so.

1. 2022-2023 SY Teacher Evaluation Tool (Nov)
2. Revise New Hire Classroom Aide Wage Schedule (Dec)

**X.** **Adjournment**

President adjourns meeting at 7:10 p.m.