**NOTICE AND AGENDA OF REGULAR PUBLIC MEETING AND EXECUTIVE SESSION**

**OF THE GOVERNING BOARD OF**

**FLAGSTAFF JUNIOR ACADEMY & CHILDREN’S HOUSE**

**NOTICE**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board of Flagstaff Junior Academy & Children’s House will convene a meeting open to the public at the time, date and place indicated. Information regarding agenda items may be reviewed online and/or in the office of the Executive Director.

The Governing Board of the Flagstaff Junior Academy & Children’s House may, by motion, recess into executive session to receive legal advice from the Board’s attorney(s) on any item contained in this agenda, pursuant to A.R.S. 38-431.03(A)(3), at any time during the meeting. The attorney(s) may participate in person, by telephone, or virtually.

The Governing Board may consider any item below in any order and at any time during the meeting. One or more members of the Governing Board may appear by other technological means. If any disabled person needs any type of accommodation, please notify Kristin Patterson at 774.6007 ext. 201 at least seventy-two (72) hours prior to the time scheduled for the meeting.

**Wednesday December 7, 2022—5:30 PM**

**AGENDA**

Join Zoom Meeting   
<https://us02web.zoom.us/j/82506317993?pwd=SENwQjJ2M1I3TjVmM1Q0bDRsRVJGUT09>

Meeting ID: 825 0631 7993   
Passcode: 095398

**I. Call To Order**

President will call meeting to order

**II. Roll Call of Members**

President will take roll

**III. Presentations/Information/Reports**

* + 1. **President’s Report—**The President will provide information to the Board regarding matters pertaining to the FJA Board
    2. **Director’s Report—**The Executive Director will provide information to the Board regarding school matters
    3. **Financial Report—**The Interim Business Manager will provide information to the Board regarding financial matters
    4. **Presentation—**The Assistant Director will present Annual Goals

**IV.** **Call To The Public** (Comments regarding matters over which the Board has authority are welcome from the public at this time. A time limit of 3 minutes per person is required due to time constraints. The Board may not discuss or take action on matters raised during the call to the public that are not specifically identified on the agenda. The only action the Board may take as a result of public comment is limited to directing staff to study the matter or scheduling the matter for further consideration at a later Board meeting.)

1. Call to the Public

**V.** **Consent Agenda (**All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)

* + - * 1. Approval of Minutes dated 11/7/2o22
        2. Approval of resignation of Office Manager Jeanne Hink
        3. Approval of new hire: Classroom Aide Danielle Ridgell-Perry

**VI. Old Business (**Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made.)

Discuss Long Term Building Projects

**VII. New Business (**Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made. No action during Executive Session.)

1. Discussion with possible action regarding SY2022-2023 FJA’s Safe Return to In-Person Learning Plan
2. Discussion with possible action regarding the Executive Director Evaluation Framework
3. Discussion with possible action for approval of the Assistant Director Evaluation Framework.
4. Discussion with possible action for approval of the Teacher Evaluation Framework.
5. Discussion with possible action for approval of the New Hire Classroom Aide Schedule
6. Discussion with possible action for approval of the Classroom Aide increases to match the Salary Schedule effective Jan 1, 2023.
7. Discussion with possible action regarding Substitute Daily Rate Schedule
8. Discussion with possible action regarding FJA’s Governing Board Revised By-Laws

**VIII. Announcements/Upcoming Events**

1. December 8th—PTG Parents’ Night Out, 5-8 p.m.
2. December 11th-13th—Bonito Book Fair
3. December 13th—Bonito Winter Arts Showcase and Chili Fundraiser, 5-7 p.m.
4. December 19th-30th—Winter Break
5. January 4th—FJA Governing Board Meeting, 5:30 p.m.
6. January 16th—No School, MLK Jr. Day
7. January 25th—Cedar Campus Open House, 6 p.m.
8. January 26th—Bonito Campus Open House, 6 p.m.
9. **Jan. 30th and 31st: Kendama Mindfulness Assemblies and Programming:***"Empowering Mindfulness, Growth Mindset and Social Emotional Learning Through Play with Kendama"*

**IX. F.A.I.R. - Future Agenda Item Requests** (Items requested by the Board Members to be placed on a future Agenda.)

1. Wealth Management Report (Jan)
2. Renewal of Bonito Lease (Jan/Feb)
3. 2023-2024 SY Calendar (Mar)
4. Executive Director Evaluation (Mar)
5. Teacher New Hire Starting Salary Guide for the 2023-2024 SY (Mar/Apr)

**X.** **Adjournment**

President adjourns meeting