**NOTICE AND AGENDA OF REGULAR PUBLIC MEETING AND EXECUTIVE SESSION**

**OF THE GOVERNING BOARD OF**

**FLAGSTAFF JUNIOR ACADEMY & CHILDREN’S HOUSE**

**NOTICE**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board of Flagstaff Junior Academy & Children’s House will convene a meeting open to the public at the time, date and place indicated. Information regarding agenda items may be reviewed online and/or in the office of the Executive Director.

The Governing Board of the Flagstaff Junior Academy & Children’s House may, by motion, recess into executive session to receive legal advice from the Board’s attorney(s) on any item contained in this agenda, pursuant to A.R.S. 38-431.03(A)(3), at any time during the meeting. The attorney(s) may participate in person, by telephone, or virtually.

The Governing Board may consider any item below in any order and at any time during the meeting. One or more members of the Governing Board may appear by other technological means. If any disabled person needs any type of accommodation, please notify Kristin Patterson at 774.6007 ext. 201 at least seventy-two (72) hours prior to the time scheduled for the meeting.

**Wednesday January 4, 2022—5:30 PM**

**MINUTES**

Join Zoom Meeting   
<https://us02web.zoom.us/j/89134791502?pwd=T2NydDAvNVVHdTRENU1XUUFGT1Nmdz09>

Meeting ID: 891 3479 1502   
Passcode: 487197

**I. Call To Order**

Mr. Naleski called the meeting to order at 5:32 p.m.

**II. Roll Call of Members**

Mr. Naleski took roll.

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| Mr. Naleski | Present |
| Ms. Smith | Present |
| Mrs. Suda | Present |
| Mrs. Saltzburg | Present |
| Mrs. Neff | Present |

Additionally, Dr. Carissa Morrison, Ms. Kristin Patterson, Ms. Cassie Wilson and new board members, Ms. Kim Shaw and Mr. Roy DuPrez, were present.

**III. Presentations/Information/Reports**

* + 1. **Presentation—**Glenn Leest from WT Wealth Management will present an update on the FJA’s investments**-** Mr. Leest provided a summary of the financial climate in 2022 and provided updates on FJA’s investment accounts. Mr. Leest reminded the board that since our last meeting, adjustments have been made to include investments in the value-based, steady companies. Mr. Leest recommended that FJA increase commodity exposure and invest more in specific companies that will offer a higher rate of return. The board clarified the goal to meet with Mr. Leest twice a year to discuss investment accounts.
    2. **President’s Report—**The President will provide information to the Board regarding matters pertaining to the FJA Board-Arizona State Board Association (ASBA) is hosting a training seminar on February 8 at the High-Country Conference Center in Flagstaff. Mr. Naleski said he would pass the information along to Dr. Morrison to share with the board if any board members would like to sign up.
    3. **Director’s Report—**The Executive Director will provide information to the Board regarding school matters- Dr. Morrison stated that it was great to return from break and the highlight of her return was seeing students. Dr. Morrison complimented the Leadership Team for helping to support staff with experiential education training. Dr. Morrison mentioned that our new office manager, Ms. Heather Nevius, is very professional and personable and that the school is excited to have her on staff. The board discussed helping with phone calls to remind FJA families about tax credit donations.
    4. **Financial Report—**The Interim Business Manager will provide information to the Board regarding financial matters-Ms. Wilson provided an updated financial report. Ms. Wilson highlighted the recent taxes paid for the Children’s House and the national conference that our Children’s House staff is attending using grant money designated for professional development.

**IV.** **Call To The Public** (Comments regarding matters over which the Board has authority are welcome from the public at this time. A time limit of 3 minutes per person is required due to time constraints. The Board may not discuss or take action on matters raised during the call to the public that are not specifically identified on the agenda. The only action the Board may take as a result of public comment is limited to directing staff to study the matter or scheduling the matter for further consideration at a later Board meeting.)

1. Call to the Public- No public present.

**V.** **Consent Agenda (**All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)

* + - * 1. Approval of Minutes dated 12/7/2o22
        2. Approval of new hire: Office Manager Heather Nevius

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| Mr. Naleski | Motioned to approve consent agenda items as written. |
| Ms. Smith | Seconded |
| Mrs. Suda | Aye |
| Mrs. Saltzburg | Aye |
| Mrs. Neff | Aye |

**VI. Old Business (**Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made.)

Discuss Long Term Building Projects- Mr. Naleski stated that he is exploring all options for properties to find a future home for the middle school.

**VII. New Business (**Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made. No action during Executive Session.)

1. Discussion with possible action regarding SY2022-2023 FJA’s Safe Return to In-Person Learning Plan- No change required.
2. Discussion with possible action regarding FJA’s Governing Board Revised By-Laws- Mrs. Saltzburg stated that there are no new revisions to what was presented last meeting. Board members discussed potential changes to bylaws. Mrs. Saltzburg will update the bylaw document with Ms. Smith’s recommended changes and other board members suggestions. The board wants to continue to review and finalize bylaws in a future meeting.

**VIII. Announcements/Upcoming Events**

1. January 16th—No School, MLK Jr. Day
2. January 25th—Cedar Campus Open House, 6 p.m.
3. January 26th—Bonito Campus Open House, 6 p.m.

PTG- Parent presentations at Open Houses

1. Jan. 30th and 31st: Kendama Mindfulness Assemblies and Programming:*"Empowering Mindfulness, Growth Mindset and Social Emotional Learning Through Play with Kendama"*
2. Feb. 10th—Intent to Continue Forms Due
3. Mar. 1st—First-Round Lottery for New Students Begins

**IX. F.A.I.R. - Future Agenda Item Requests** (Items requested by the Board Members to be placed on a future Agenda.)

1. Renewal of Bonito Lease (Feb)
2. 2023-2024 SY Calendar (Mar)
3. Executive Director Evaluation (Mar)
4. 2023-2024 Teacher New Hire Starting Salary Guide (Mar/Apr)
5. 2023-2024 Returning Teacher Contracts (Mar/Apr)
6. Executive Director Contract (Mar/Apr)
7. Assistant Director Contract (Mar/Apr)
8. Approve Full-Time Business Manager (Apr/May)

The board also requested the addition of the following items to the FAIR agenda for next meeting:

* Board Appointments (Apr/May)
* Annual Meeting (May)

**X.** **Adjournment**

Mr. Naleski adjourned the meeting at 7:12 p.m.