**NOTICE AND AGENDA OF REGULAR PUBLIC MEETING AND EXECUTIVE SESSION**

**OF THE GOVERNING BOARD OF**

**FLAGSTAFF JUNIOR ACADEMY & CHILDREN’S HOUSE**

**NOTICE**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board of Flagstaff Junior Academy & Children’s House will convene a meeting open to the public at the time, date and place indicated. Information regarding agenda items may be reviewed online and/or in the office of the Executive Director.

The Governing Board of the Flagstaff Junior Academy & Children’s House may, by motion, recess into executive session to receive legal advice from the Board’s attorney(s) on any item contained in this agenda, pursuant to A.R.S. 38-431.03(A)(3), at any time during the meeting. The attorney(s) may participate in person, by telephone, or virtually.

The Governing Board may consider any item below in any order and at any time during the meeting. One or more members of the Governing Board may appear by other technological means. If any disabled person needs any type of accommodation, please notify Kristin Patterson at 774.6007 ext. 201 at least seventy-two (72) hours prior to the time scheduled for the meeting.

**Wednesday, May 3, 2023—5:30 PM**

**MINUTES**

Join Zoom Meeting   
<https://us02web.zoom.us/j/88984155137?pwd=eGRxaWF3NGpWSHBIL0dyUGZ2QWh1UT09>

Meeting ID: 889 8415 5137   
Passcode: 263426

**I. Call To Order**

Mr. Naleski called the meeting to order at 5:35 p.m.

**II. Roll Call of Members**

Mr. Naleski took the roll.

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| Mr. Naleski | Present |
| Ms. Smith | Present |
| Mrs. Suda | Present |
| Mrs. Neff | Present |
| Ms. Shaw | Present |
| Mrs. Saltzburg | Absent |
| Mr. DuPrez | Absent |

Additionally, Dr. Carissa Morrison and Ms. Kristin Patterson were present.

**III. Presentations/Information/Reports**

* + 1. **President’s Report—**The President will provide information to the Board regarding matters pertaining to the FJA Board- N/A
    2. **Director’s Report—**The Executive Director will provide information to the Board regarding school matters- There were no questions from the board regarding the Director’s Report.
    3. **Financial Report—**The Interim Business Manager will provide information to the Board regarding financial matters- Ms. Cassie Wilson was unable to attend the board meeting. The board discussed scheduling time for the budget proposal meeting in June and the budget adoption in July.

**IV.** **Call To The Public** (Comments regarding matters over which the Board has authority are welcome from the public at this time. A time limit of 3 minutes per person is required due to time constraints. The Board may not discuss or take action on matters raised during the call to the public that are not specifically identified on the agenda. The only action the Board may take as a result of public comment is limited to directing staff to study the matter or scheduling the matter for further consideration at a later Board meeting.)

1. Call to the Public- No public present.

**V.** **Consent Agenda (**All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)

* + - * 1. Approval of Minutes dated 4/05/2023

Mr. Naleski motioned to approve the consent agenda item as written. Ms. Smith seconded the motion to approve the consent agenda item as written.

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| Mr. Naleski | Aye |
| Ms. Smith | Aye |
| Mrs. Suda | Aye |
| Mrs. Neff | Aye |
| Ms. Shaw | Aye |
| Mrs. Saltzburg | Absent |
| Mr. DuPrez | Absent |

**VI. Old Business (**Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made.)

Discuss Long Term Building Projects- Mr. Naleski updated the board on continuing negotiations with Northern Arizona Healthcare. Mr. Naleski, Dr. Morrison, Ms. Patterson, and Ms. Wilson met with architect Adam Siros who confirmed that the FJA middle school could fit in half the Summit Center. Northern Arizona Healthcare planned to provide potential lease terms later in the week. FJA also met with one contractor from Willmeng, Keith Sabia. They did a lot of work on schools and completed BASIS addition and Killip remodel when they moved into Flagstaff Middle School. Mr. Sabia offered to connect us with an attorney that offers bond funding for charter schools. Mr. Naleski, Dr. Morrison and Ms. Patterson have a meeting with Loven Contracting on Thursday, 5/4.

**VII. New Business (**Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made. No action during Executive Session.)

1. Discussion with possible action regarding SY2022-2023 FJA’s Safe Return to In-Person Learning Plan- No action required.
2. Discussion with possible action regarding Board Application for Julie Sokol

Mr. Naleski motioned to approve Julie Sokol as a new board member with a term starting in August 2023. Mrs. Suda seconded the motion to approve Julie Sokol as a new board member with a term starting in August 2023.

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| Mr. Naleski | Aye |
| Ms. Smith | Aye |
| Mrs. Suda | Aye |
| Mrs. Neff | Aye |
| Ms. Shaw | Aye |
| Mrs. Saltzburg | Absent |
| Mr. DuPrez | Absent |

1. Discussion with possible action regarding renewal of school counseling services with Health and Support Therapy Services for the 2023-2024 SY

Ms. Smith motioned to approve the renewal of school counseling services with Heath and Support Therapy Services for the 2023-2024 SY. Mr. Naleski seconded the motion to approve the renewal of school counseling services with Heath and Support Therapy Services for the 2023-2024 SY.

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| Mr. Naleski | Aye |
| Ms. Smith | Aye |
| Mrs. Suda | Aye |
| Mrs. Neff | Aye |
| Ms. Shaw | Aye |
| Mrs. Saltzburg | Absent |
| Mr. DuPrez | Absent |

1. Discussion with possible action regarding renewal of legal services with Mangum, Wall, Stoops, & Warden for the 2023-2024 SY

Mr. Naleski motioned to renew legal services with Mangum, Wall, Stoops, and Warden for the 2023-2024 SY. Ms. Smith motioned to renew legal services with Mangum, Wall, Stoops, and Warden for the 2023-2024 SY.

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| Mr. Naleski | Aye |
| Ms. Smith | Aye |
| Mrs. Suda | Aye |
| Mrs. Neff | Aye |
| Ms. Shaw | Aye |
| Mrs. Saltzburg | Absent |
| Mr. DuPrez | Absent |

1. Discussion with possible action regarding FY24 Before and Aftercare Reduced Rates for Income-Eligible Families- FJA is currently charging $4.00 and $3.oo for an additional sibling for Before and Aftercare. The new Before and Aftercare rates are $5.50 and $4.00 for additional siblings. FJA will promote the sliding scale, if adopted, with families. Dr. Morrison requested that the board let her know if there are any suggestions to improve the sliding scale.

Mr. Naleski motioned to approve the FY24 Before and Aftercare Reduced Rates for Income-Eligible Families. Mrs. Neff seconded the motion to approve the FY24 Before and Aftercare Reduced Rates for Income-Eligible Families.

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| Mr. Naleski | Aye |
| Ms. Smith | Aye |
| Mrs. Suda | Aye |
| Mrs. Neff | Aye |
| Ms. Shaw | Aye |
| Mrs. Saltzburg | Absent |
| Mr. DuPrez | Absent |

1. Discussion with possible action regarding FY24 New Teacher Starting Salary Schedule- Dr. Morrison explained that the FJA new teacher salary schedule is lower than FUSD and NPA but in the middle for other charter schools in town.

Mr. Naleski motioned to approve the FY24 New Teacher Starting Salary Schedule. Ms. Shaw seconded the motion to approve the FY24 New Teacher Starting Salary Schedule.

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| Mr. Naleski | Aye |
| Ms. Smith | Aye |
| Mrs. Suda | Aye |
| Mrs. Neff | Aye |
| Ms. Shaw | Aye |
| Mrs. Saltzburg | Absent |
| Mr. DuPrez | Absent |

1. Discussion with possible action regarding hiring Cassie Wilson as FJA Business Manager for the 2023-2024 SY

Mrs. Suda was on the business manager hiring committee and said that Ms. Wilson shined in her interview for the position. Dr. Morrison stated that Ms. Wilson is committed to coming to Flagstaff every six weeks to have a presence on campus. Dr. Morrison mentioned that Ms. Wilson is one of the most reliable, responsible people that she has worked with.

Mr. Naleski motioned to approve the hiring of Cassie Wilson as the FJA Business Manager for the 2023-2024 SY. Ms. Smith seconded the motion to approve the hiring of Cassie Wilson as the FJA Business Manager for the 2023-2024 SY.

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| Mr. Naleski | Aye |
| Ms. Smith | Aye |
| Mrs. Suda | Aye |
| Mrs. Neff | Aye |
| Ms. Shaw | Aye |
| Mrs. Saltzburg | Absent |
| Mr. DuPrez | Absent |

1. Discussion with possible action regarding FY23 Budget Revision #2

Mr. Naleski motioned to approve the revision of the FY23 Budget Revision #2. Mrs. Neff seconded the motion to approve the FY23 Budget Revision #2.

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| Mr. Naleski | Aye |
| Ms. Smith | Aye |
| Mrs. Suda | Aye |
| Mrs. Neff | Aye |
| Ms. Shaw | Aye |
| Mrs. Saltzburg | Absent |
| Mr. DuPrez | Absent |

**VIII. Announcements/Upcoming Events**

1. May 3rd through May 5th—8th Grade Catalina Trip
2. May 11th—Cedar Scholastic Book Fair, 3:15-5:30 p.m.
3. May 12th—Cedar Scholastic Book Fair, 8:00 a.m.-12:15 p.m.
4. May 12th—Grandparents’ Day at Cedar, 8:30-12:00 p.m.
5. May 14th through May 18th—Close Up Washington, D.C. Trip
6. May 15th through May 18th—6th Grade Camp Colton Trip
7. May 22nd—Bonito Spring Showcase, 5:00-7:00 p.m.
8. May 25th—4th Grade Promotion at Fort Tuthill
9. May 29th—Memorial Day, No School
10. Jun 1st—8th Grade Promotion, 6:00 p.m.
11. Jun 2nd—Kindergarten Graduation, 10:00 a.m.
12. Jun 2nd—Last Day of School, Early Dismissal

**IX. F.A.I.R. - Future Agenda Item Requests** (Items requested by the Board Members to be placed on a future Agenda.)

New Board Member (June)

Support Staff Paid Leave (June)

FY 2024 Budget Proposal (June)

FY 2024 Budget Adoption (July)

Revised Policies and Procedures (Aug)

Wealth Management Update (Aug/Sep)

**X.** **Adjournment**

Mr. Naleski adjourned the meeting at 6:20 p.m.