**NOTICE AND AGENDA OF REGULAR PUBLIC MEETING AND EXECUTIVE SESSION**

**OF THE GOVERNING BOARD OF**

**FLAGSTAFF JUNIOR ACADEMY & CHILDREN’S HOUSE**

**NOTICE**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board of Flagstaff Junior Academy & Children’s House will convene a meeting open to the public at the time, date and place indicated. Information regarding agenda items may be reviewed online and/or in the office of the Executive Director.

The Governing Board of the Flagstaff Junior Academy & Children’s House may, by motion, recess into executive session to receive legal advice from the Board’s attorney(s) on any item contained in this agenda, pursuant to A.R.S. 38-431.03(A)(3), at any time during the meeting. The attorney(s) may participate in person, by telephone, or virtually.

The Governing Board may consider any item below in any order and at any time during the meeting. One or more members of the Governing Board may appear by other technological means. If any disabled person needs any type of accommodation, please notify Kristin Patterson at 774.6007 ext. 201 at least seventy-two (72) hours prior to the time scheduled for the meeting.

**Wednesday, June 7 — 5:30PM**

**MINUTES**

Join Zoom Meeting   
<https://us02web.zoom.us/j/82610080210?pwd=bFdqUXVncXpqSnRTQlR3N09GQUJmQT09>

Meeting ID: 826 1008 0210  
Passcode: 964186

**I. Call To Order**

Mr. Naleski called the meeting to order at 5:35 p.m.

**II. Roll Call of Members**

Mr. Naleski took the roll.

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| Mr. Naleski | Present |
| Ms. Smith | Present |
| Mrs. Suda | Present |
| Mr. DuPrez | Present |
| Mrs. Saltzburg | Present |
| Ms. Shaw | Absent |
| Mrs. Neff | Absent |

Additionally, Dr. Carissa Morrison, Ms. Kristin Patterson, Ms. Cassie Wilson, and prospective board member, Ms. Beth Hickey were present.

**III. Presentations/Information/Reports**

* + 1. **President’s Report—**The President will provide information to the Board regarding matters pertaining to the FJA Board- Mr. Naleski will provide updates under the Long-Term Building Projects agenda item.
    2. **Director’s Report—**The Executive Director will provide information to the Board regarding school matters- There were no questions from the board regarding the Director’s Report.
    3. **Financial Report—**The Interim Business Manager will provide information to the Board regarding financial matters- Ms. Wilson stated that she is working on reconciling supply orders next month. Ms. Wilson summarized grants received and grant applications in progress. Mr. Naleski thanked Ms. Wilson for her summary.

**IV.** **Call To The Public** (Comments regarding matters over which the Board has authority are welcome from the public at this time. A time limit of 3 minutes per person is required due to time constraints. The Board may not discuss or take action on matters raised during the call to the public that are not specifically identified on the agenda. The only action the Board may take as a result of public comment is limited to directing staff to study the matter or scheduling the matter for further consideration at a later Board meeting.)

1. Call to the Public- No public present.

**V.** **Consent Agenda (**All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)

* + - * 1. Approval of Minutes dated 5/3/2023
        2. Approval of new hire Marie Zelenka for 2023-2024 SY (classroom aide)

Mr. Naleski motioned to approve the consent agenda items as written. Ms. Smith seconded the motion to approve the consent agenda items as written.

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| Mr. Naleski | Aye |
| Ms. Smith | Aye |
| Mrs. Suda | Aye |
| Mr. DuPrez | Aye |
| Mrs. Saltzburg | Aye |
| Ms. Shaw | Absent |
| Mrs. Neff | Absent |

**VI. Old Business (**Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made.)

Discuss Long Term Building Projects- Mr. Naleski shared that FJA is still in contact with Northern Arizona Healthcare about possibly purchasing the Summit Center building. Mr. Naleski went to the Flagstaff City Council meeting and spoke in favor of the Northern Arizona Healthcare hospital expansion project. FJA has seen the rent figures for the Summit Center and cannot afford the rent for the whole building. Charter School Development Corporation (CSDC) could finance 5.5 million dollars toward a project based on FJA’s five-year projection plan and financials. Mr. Naleski, Dr. Morrison, and Ms. Patterson looked at two vacant land parcels on June 5, one on Quintana and Hwy 180 and another on 1800 North Gemini Dr., next to BASIS school. Both properties were discussed with Ms. Laura Fiemann from CSDC and she believes that we can stay within our budget and can make an offer. Mr. Naleski is working on putting an offer together this week on the 1800 North Gemini Dr. property once he receives more information from the seller and Ms. Fiemann, and pending board approval offer details. Dr. Morrison thanked Mr. Naleski for taking on the relocation project and offering expertise to support our school during this process. FJA’s FUSD lease is through March 2024 and then goes to a month-to-month lease. Supt. Mike Penca said we have another conversation about the lease in December 2023/January 2024. Mr. Naleski will continue to update the board on any new building project developments.

**VII. New Business (**Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made. No action during Executive Session.)

1. Discussion with possible action regarding SY2022-2023 FJA’s Safe Return to In-Person Learning Plan- No action taken but the board will revisit in August 2023 to discuss continuing COVID leave for staff for SY2023-2024.
2. Discussion with possible action regarding Board Application for Beth Hickey

Ms. Smith motioned to approve Beth Hickey as a new board member with a term starting in August 2023. Mr. Naleski seconded the motion to approve Beth Hickey as a new board member with a term starting in August 2023.

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| Mr. Naleski | Aye |
| Ms. Smith | Aye |
| Mrs. Suda | Aye |
| Mr. DuPrez | Aye |
| Mrs. Saltzburg | Aye |
| Ms. Shaw | Absent |
| Mrs. Neff | Absent |

1. Discussion with possible action regarding approval of Elii Chapman’s resignation, effective June 30, 2023.

Mr. Naleski motioned to accept Elii Chapman’s resignation effective June 30, 2023. Ms. Smith seconded the motion to accept Elii Chapman’s resignation effective on June 30, 2023.

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| Mr. Naleski | Aye |
| Ms. Smith | Aye |
| Mrs. Suda | Aye |
| Mr. DuPrez | Aye |
| Mrs. Saltzburg | Aye |
| Ms. Shaw | Absent |
| Mrs. Neff | Absent |

1. Discussion with possible action regarding FY24 Budget Proposal- Ms. Wilson shared the summary of the proposed budget based on Dr. Morrison’s Director’s Report. Ms. Wilson has applied for grants to defray the costs of contracting with EL teachers and a part-time SPED teacher to meet Arizona Department of Education requirements. The board asked if we should include our building relocation project in the budget for next year. Ms. Wilson explained that our CPA, Ms. Johanna Klomann, advised us not to put costs into the budget until we have more details about the project. Mrs. Suda asked about the potential to revise our budget if needed.

Mr. Naleski motioned to approve the FY24 proposed budget as presented. Mrs. Suda seconded the motion to approve the FY24 proposed budget as presented.

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| Mr. Naleski | Aye |
| Ms. Smith | Aye |
| Mrs. Suda | Aye |
| Mr. DuPrez | Aye |
| Mrs. Saltzburg | Aye |
| Ms. Shaw | Absent |
| Mrs. Neff | Absent |

Mr. Naleski scheduled a board meeting on July 5 at 5:30 p.m. to discuss approval of the SY24 budget.

Dr. Morrison presented outgoing board members, Mrs. Suda and Ms. Smith, with a gift from FJA in appreciation of their service.

**VIII. Announcements/Upcoming Events**

1. Month of June—FJA Summer Camps
2. July 3rd through 7th –FJA Office Closed
3. August 4th, 7th, and 8th—Staff In-Service Days
4. August 9th—First Day of School—Half Day

**IX. F.A.I.R. - Future Agenda Item Requests** (Items requested by the Board Members to be placed on a future Agenda.)

FY 2024 Budget Adoption (July)

Support Staff Paid Leave (August)

Revised Policies and Procedures (Aug)

Wealth Management Update (Aug/Sep)

**X.** **Adjournment**

Mr. Naleski adjourned the meeting at 7:08 p.m.