**NOTICE AND AGENDA OF REGULAR PUBLIC MEETING AND EXECUTIVE SESSION**

**OF THE GOVERNING BOARD OF**

**FLAGSTAFF JUNIOR ACADEMY & CHILDREN’S HOUSE**

**NOTICE**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board of Flagstaff Junior Academy & Children’s House will convene a meeting open to the public at the time, date and place indicated. Information regarding agenda items may be reviewed online and/or in the office of the Executive Director.

The Governing Board of the Flagstaff Junior Academy & Children’s House may, by motion, recess into executive session to receive legal advice from the Board’s attorney(s) on any item contained in this agenda, pursuant to A.R.S. 38-431.03(A)(3), at any time during the meeting. The attorney(s) may participate in person, by telephone, or virtually.

The Governing Board may consider any item below in any order and at any time during the meeting. One or more members of the Governing Board may appear by other technological means. If any disabled person needs any type of accommodation, please notify Kristin Patterson at 774.6007 ext. 201 at least seventy-two (72) hours prior to the time scheduled for the meeting.

**Monday, June 19, 2023 — 4:30PM   
MINUTES**

Join Zoom Meeting  
<https://us02web.zoom.us/j/81044371343?pwd=TnJQWTVqdEg0bW9KQmpRU0RBNHR2UT09>

Meeting ID: 810 4437 1343  
Passcode: 659152

**I. Call To Order**

Mr. Naleski called the meeting to order at 5:03 p.m.

**II. Roll Call of Members**

Mr. Naleski took the roll.

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| Mr. Naleski | Present |
| Ms. Shaw | Present |
| Mrs. Suda | Present |
| Mrs. Saltzburg | Present |
| Mrs. Neff | Absent |
| Ms. Smith | Absent |
| Mr. DuPrez | Absent |

Additionally, Dr. Carissa Morrison, Ms. Kristin Patterson, Ms. Cassie Wilson, and FJA attorney Mr. Brandon Kavanagh were present.

**III. Presentations/Information/Reports**

**IV.** **Call To The Public** (Comments regarding matters over which the Board has authority are welcome from the public at this time. A time limit of 3 minutes per person is required due to time constraints. The Board may not discuss or take action on matters raised during the call to the public that are not specifically identified on the agenda. The only action the Board may take as a result of public comment is limited to directing staff to study the matter or scheduling the matter for further consideration at a later Board meeting.)

1. Call to the Public- No public present.

**V.** **Consent Agenda (**All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)

1. Approval of new hire: 5th Grade Math/Science Teacher Elena Russell

Dr. Morrison is excited to bring Ms. Russell on board.

Mr. Naleski motioned to approve the consent agenda items as written. Mrs. Suda seconded the motion to approve the consent agenda items as written.

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| Mr. Naleski | Aye |
| Ms. Shaw | Aye |
| Mrs. Suda | Aye |
| Mrs. Saltzburg | Aye |
| Mrs. Neff | Absent |
| Ms. Smith | Absent |
| Mr. DuPrez | Absent |

**VI. Old Business (**Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made.)

Discuss Long Term Building Projects- Dr. Morrison wrote a letter to 1800 North Gemini Drive property owners expressing FJA’s desire to purchase and Mr. Naleski presented the letter to the owner of the Gemini property along with the Charter School Development Corporation (CSDC) pro-forma.

**VII. New Business (**Action items are ready for the Board to take adoptive, approval, or other appropriate action on a matter scheduled for action. Items cannot be placed on the agenda after the public posting or advertisement is made. No action during Executive Session.)

1. Discussion with possible action regarding Consulting Agreement/Predevelopment Contract with Charter School Development Corporation. The Governing Board may vote to enter into Executive Session pursuant to A.R.S. 38-431.03 (A)(3)/A.R.S. 38-431.03 (A)(7).

The purchase agreement was provided to board members for review prior to the meeting. FJA’s attorney, Mr. Kavanagh, reviewed the agreement and provided comments.

Mr. Naleski motioned to approve the consulting agreement and pre-development contract between FJA and CSDC with the recommended changes from Mr. Kavanagh included. Ms. Shaw seconded the motion to approve the consulting agreement and pre-development contract between FJA and CSDC with the recommended changes from Mr. Kavanagh included.

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| Mr. Naleski | Aye |
| Ms. Shaw | Aye |
| Mrs. Suda | Aye |
| Mrs. Saltzburg | Aye |
| Mrs. Neff | Absent |
| Ms. Smith | Absent |
| Mr. DuPrez | Absent |

1. Discussion with possible action regarding making a formal offer on the property at Ft. Valley and Quintana. The Governing Board may vote to enter into Executive Session pursuant to A.R.S. 38-431.03 (A)(3)/A.R.S. 38-431.03 (A)(7).

Mr. Naleski suggested offering a letter of intent for the Ft. Valley/Quintana property rather than a formal offer. Mr. Naleksi has not heard back from the City of Flagstaff about a pre-annexation meeting. The letter of intent does not bind FJA to anything, but an offer gets the process of purchasing going. Mr. Kavanagh shared that with the 90-day due diligence period after an offer is accepted, FJA could put the earnest money down and then get the money back or back out for any reason. The board wants to move forward with the pre-annexation discussion with the City of Flagstaff and keep the Ft. Valley/Quintana item on the agenda when the board meets again on July 5, 2023.

**VIII. Announcements/Upcoming Events**

**IX. F.A.I.R. - Future Agenda Item Requests** (Items requested by the Board Members to be placed on a future Agenda.)

FY 2024 Budget Adoption (July)

Support Staff Paid Leave (August)

Revised Policies and Procedures (August)

Wealth Management Update (August/September)

**X.** **Adjournment**

Mr. Naleski adjourned the meeting at 5:28 p.m.